

# SENQU MUNICIPALITY



## SERVICE DELIVERY BUDGET AND IMPLEMENTATION PLAN 2009/2010

## **FOREWORD BY THE MAYOR**

Our Service Delivery and Budget Implementation Plan (SDBIP) commits Senqu Municipality to meeting specific service delivery and budget spending targets during the 2009/10 financial year. It is a detailed outline of how we will implement the objectives set out in our Integrated Development Plan (IDP).

The IDP has been agreed upon by Senqu Municipality and its community, it is a plan that encompasses the whole of Senqu and all its communities. This is the plan on how we spend our budgets, where and on what.

There are often difficult choices to be made as there must always be a balance between the services we provide for all our communities on the limited resources allocated to us. Through our consultation processes with our communities, we are able to ascertain the priorities of the people and try to meet those priorities.

One of our major focuses is to address the infrastructural back-logs, because we need to invest in infrastructure in order to attract investment in our area and therefore grow the economy.

The SDBIP, therefore, is the means by which we assess whether the performance of the different departments is addressing those identified priority needs. It is the “early warning system” that indicates where there is non-performance, so that action can be taken timeously in order to address that shortfall.

We are therefore presenting an Outcomes-based SDBIP in order that it will measure the direct impact that our municipality is having on the communities we aim to serve.

The performance contracts of the section 57 managers tabled along with the SDBIP will be a direct link to this SDBIP. The SDBIP will thus be the document which will directly assess the performance of managers.

## **1. INTRODUCTION**

### **1.1. Legislative Framework in terms of MFMA**

The Municipal Finance Management Act (MFMA) of 2003 requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their Integrated Development Plan Strategy.

Section 1 of the Municipal Finance Management Act (MFMA) No. 56 of 2003 defines the “service delivery and budget implementation plan” as the detailed plan approved by the mayor of the municipality in terms of Section 53 (1) (c) (ii) for implementing the municipality’s delivery of municipal services and its annual budget and which must include the following:-

- a) Projections of each month of-
  - i. revenue to be collected, by source; and
  - ii. operational and capital expenditure, by vote;
- b) Service delivery targets and performance indicators for each quarter; and
- c) Any other matters that may be prescribed, and includes any revisions of such plan by the mayor in terms of section 54(1)(c).

In terms of Section 53 (i)(c)(ii) of the MFMA, the SDBIP must be approved by the Mayor of a municipality within 28 days of the approval of the budget.

## **1.2. Overview**

The primary objective of Senqu Local Municipality’s SDBIP 2009/10 as a budget management plan and tool for the municipality to strengthen its local accountability and governance and improve capital as well as operational planning, spending and service delivery.

The SDBIP for 2009/2010 is therefore largely a one year detailed implementation/operations plan, of functions which Senqu Municipality is responsible for implementing and , which gives effect to the Integrated Development Plan (IDP) and the approved budget for 2009/2010 of the Municipality. It is a “contract” between the Administration, Council and Community expressing the goals and objectives set by Council as quantifiable outputs/targets to be implemented by the administration over the next twelve months. Furthermore, The SDBIP 2009/10 will not only ensure appropriate monitoring in the execution of the municipality’s budget and processes involved in the allocations of budgets to achieve key strategic priorities as set by the municipality’s IDP, but will also serve as the kernel of annual performance contracts for senior management and provide a foundation for the overall annual and quarterly municipal performance for the 2009/109 financial year.

## **1. THE BUDGET FOR 2009/2010**

The tabling of the Draft budget and approval in principal by Council and was extensively publicized through the Budget Ceremony of 27 March 2009 in order to involve the communities of Senqu broadly, as it was also broadcast on radio throughout Senqu. Thereafter several consultation processes were held with ward committees, as representatives of communities in order to observe whether the budget spoke to the priorities identified by communities and the budget was open to the public for representations and objections.

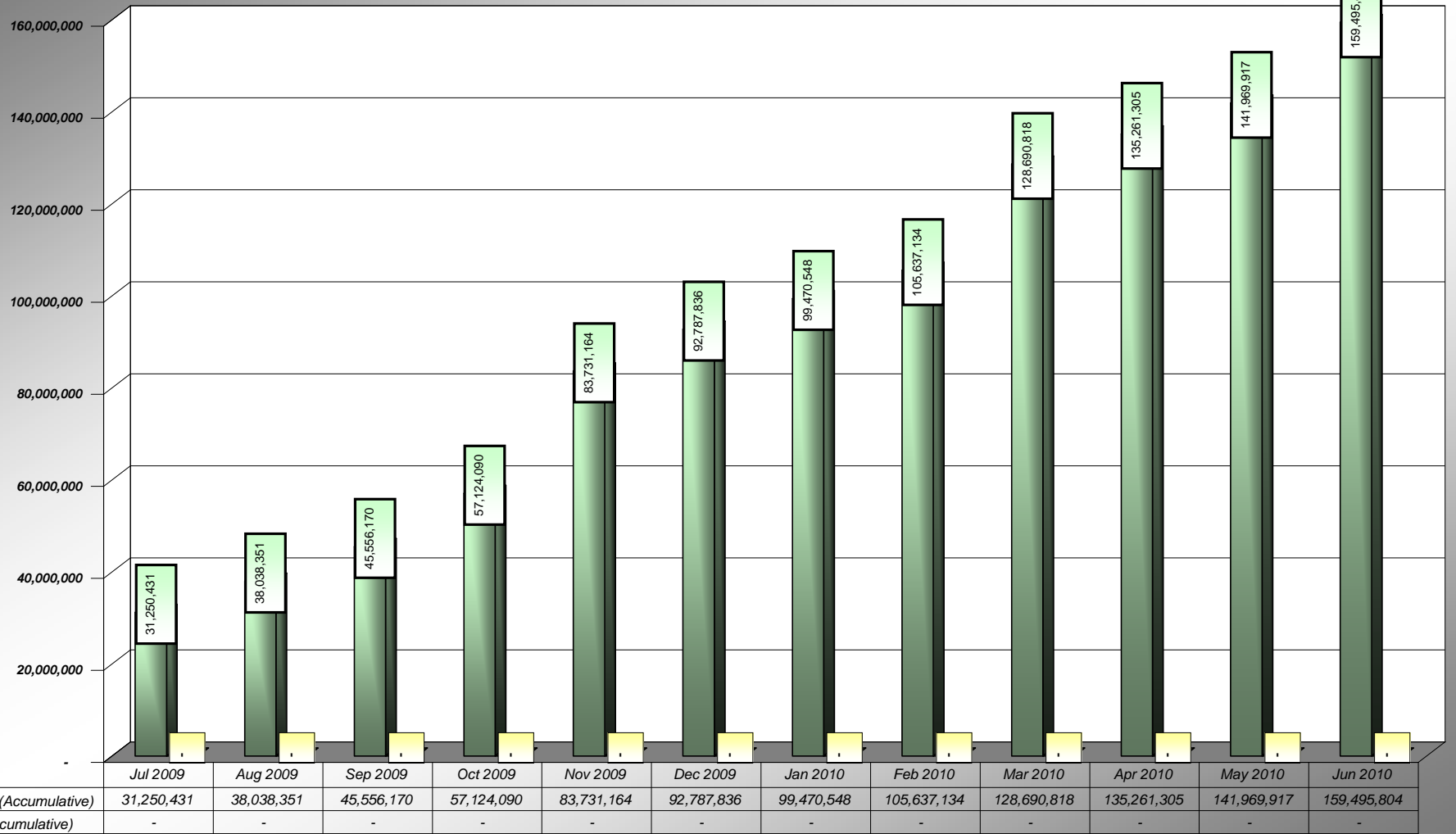
Consultation processes were thus followed in terms of the Municipal Systems Act in conjunction with the Municipal Finance Management Act which prescribes for public hearings on both the Operating and Capital budgets. Council checked whether there were objections or representations made against the draft budget before finalisation and ultimate approval of the municipality’s budget.

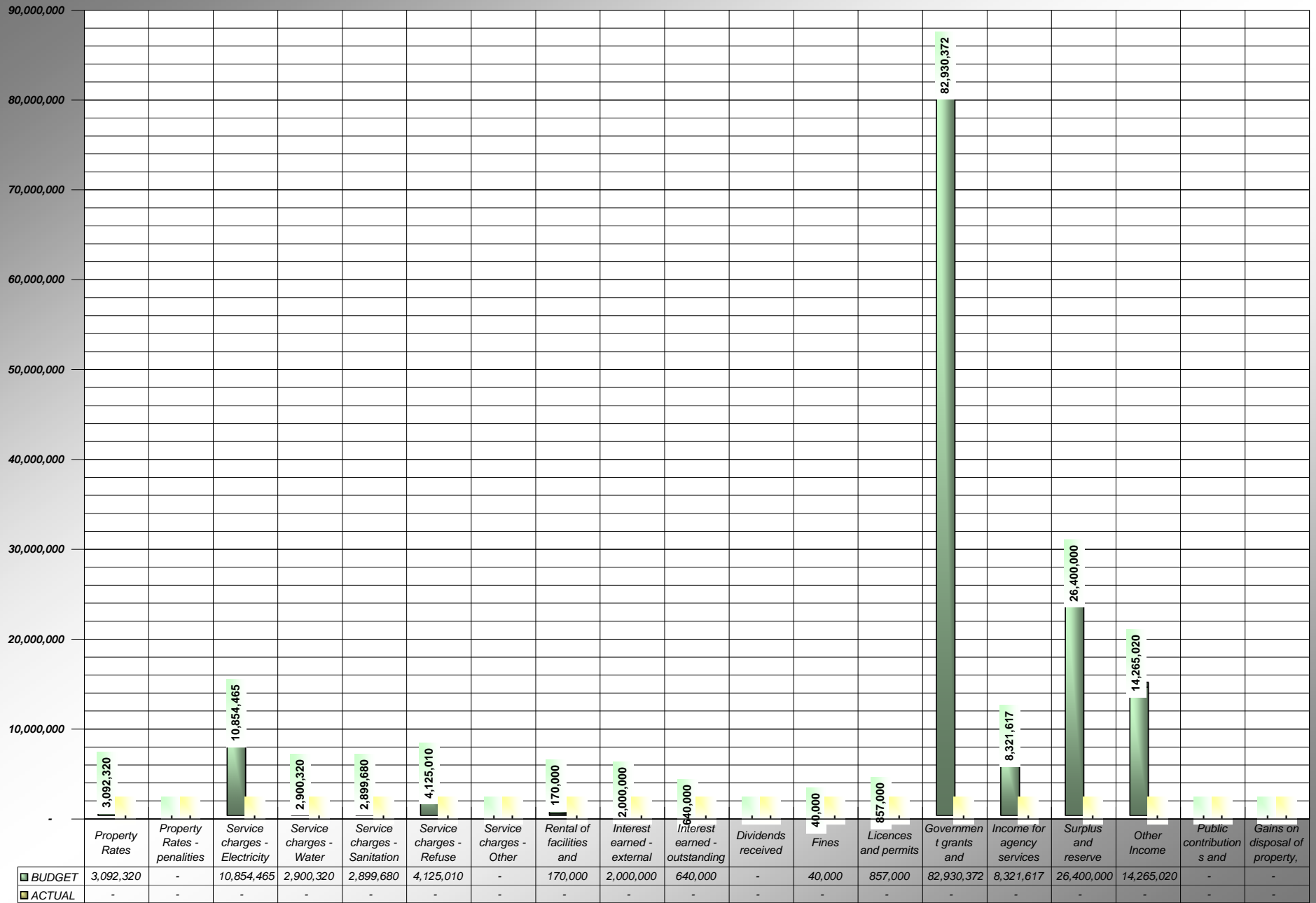
The following set of graphs gives an overview of the municipality’s budget for the 2009/2010 financial year that was approved by Council

MONTHLY PROJECTION OF REVENUE COLLECTED BY EACH SOURCE	Jul 2008	Aug 2008	Sep 2008	Oct 2008	Nov 2008	Dec 2008	Jan 2009	Feb 2009	Mar 2009	Apr 2009	May 2009	Jun 2009	Budget Year 2008 / 09
Property Rates	1,546,160	140,560	140,560	140,560	140,560	140,560	140,560	140,560	140,560	140,560	140,560	140,560	3,092,320
Property Rates - penalties imposed and collection charges	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - Electricity revenue from tariff billing	904,539	904,539	904,539	904,539	904,539	904,539	904,539	904,539	904,539	904,539	904,539	904,539	10,854,465
Service charges - Water revenue from tariff billing	241,693	241,693	241,693	241,693	241,693	241,693	241,693	241,693	241,693	241,693	241,693	241,693	2,900,320
Service charges - Sanitation revenue from tariff billing	241,640	241,640	241,640	241,640	241,640	241,640	241,640	241,640	241,640	241,640	241,640	241,640	2,899,680
Service charges - Refuse removal from tariff billing	343,751	343,751	343,751	343,751	343,751	343,751	343,751	343,751	343,751	343,751	343,751	343,751	4,125,010
Service charges - Other	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	170,000
Interest earned - external investments	166,667	166,667	166,667	166,667	166,667	166,667	166,667	166,667	166,667	166,667	166,667	166,667	2,000,000
Interest earned - outstanding debtors	53,333	53,333	53,333	53,333	53,333	53,333	53,333	53,333	53,333	53,333	53,333	53,333	640,000
Dividends received	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	3,333	40,000
Licences and permits	71,417	71,417	71,417	71,417	71,417	71,417	71,417	71,417	71,417	71,417	71,417	71,417	857,000
Government grants and subsidies	25,856,663	3,807,696	3,947,596	3,237,696	20,720,495	3,846,446	1,585,821	1,069,696	14,299,323	1,473,596	1,611,721	1,473,625	82,930,372
Income for agency services	1,555,735	47,791	47,791	47,791	1,254,146	47,791	47,791	47,791	3,705,261	47,791	47,791	1,424,143	8,321,617
Surplus and reserve funds appropriated	233,333	733,333	1,323,333	1,083,333	2,433,333	2,963,335	2,850,000	2,850,000	2,850,000	2,850,000	2,850,000	3,380,000	26,400,000
Other Income	564,020	476,000	443,000	5,953,000	653,000	768,000	1,018,000	843,000	668,000	1,093,000	843,000	943,000	14,265,020
Public contributions and donations	-	-	-	-	-	-	-	-	-	-	-	-	-
Gains on disposal of property, plant and equipment	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>31,250,431</b>	<b>6,787,920</b>	<b>7,517,820</b>	<b>11,567,920</b>	<b>26,607,074</b>	<b>9,056,672</b>	<b>6,682,712</b>	<b>6,166,587</b>	<b>23,053,684</b>	<b>6,570,487</b>	<b>6,708,612</b>	<b>17,525,888</b>	<b>159,495,804</b>

ACTUAL REVENUE COLLECTED BY EACH SOURCE	Jul 2008	Aug 2008	Sep 2008	Oct 2008	Nov 2008	Dec 2008	Jan 2009	Feb 2009	Mar 2009	Apr 2009	May 2009	Jun 2009	Budget Year 2008 / 09
	R	R	R	R	R	R	R	R	R	R	R	R	R
Property Rates		-	-	-									-
Property Rates - penalties imposed and collection charges													-
Service charges - Electricity revenue from tariff billing													-
Service charges - Water revenue from tariff billing													-
Service charges - Sanitation revenue from tariff billing													-
Service charges - Refuse removal from tariff billing													-
Service charges - Other													-
Rental of facilities and equipment													-
Interest earned - external investments													-
Interest earned - outstanding debtors													-
Dividends received													-
Fines													-
Licences and permits													-
Government grants and subsidies													-
Income for agency services													-
Surplus and reserve funds appropriated													-
Other Income													-
Public contributions and donations													-
Gains on disposal of property, plant and equipment													-
<b>TOTAL</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
	Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	Jun 2010	

Projected Revenue (Accumulative)	31,250,431	38,038,351	45,556,170	57,124,090	83,731,164	92,787,836	99,470,548	105,637,134	128,690,818	135,261,305	141,969,917	159,495,804	159,495,804
Actual Revenue (Accumulative)	-	-	-	-	-	-	-	-	-	-	-	-	-





REVENUE BY SOURCE: Actual vs Projections

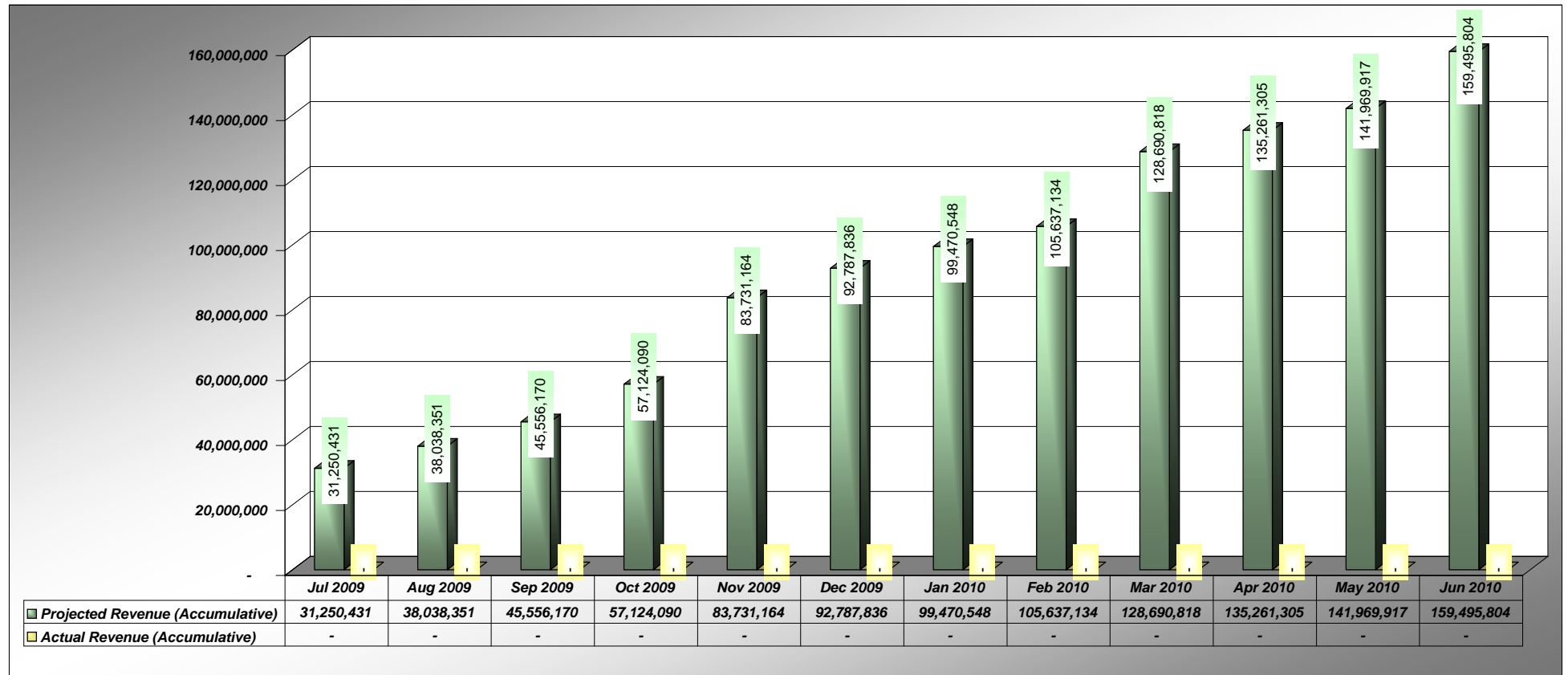
ACTUAL

MONTHLY PROJECTION OF REVENUE COLLECTED BY EACH VOTE		Jul 2008	Aug 2008	Sep 2008	Oct 2008	Nov 2008	Dec 2008	Jan 2009	Feb 2009	Mar 2009	Apr 2009	May 2009	Jun 2009	Budget Year 2008 / 09
		R	R	R	R	R	R	R	R	R	R	R	R	R
<b>DEPARTMENT 1000: COUNCIL &amp; EXECUTIVE</b>														
1100	Council	681,132	20,000	20,000	20,000	548,905	20,000	20,000	20,000	416,679	20,000	20,000	20,000	1,826,716
1101	Executive	546,020	458,000	925,000	935,000	635,000	750,000	1,000,000	825,000	650,000	1,075,000	825,000	925,000	9,549,020
1200	Planning & Development	319,167	319,167	319,167	319,167	319,167	319,167	319,167	319,167	319,167	319,167	319,167	319,167	3,830,000
<b>DEPARTMENT 2000: CORPORATE &amp; SUPPORT SERVICE</b>														
2150	Finance & Administration	833	833	833	833	833	833	833	833	833	833	833	833	10,000
<b>DEPARTMENT 3000: BUDGET &amp; TREASURY SERVICE</b>														
3150	Finance & Administration	20,725,245	557,393	397,393	397,393	15,535,195	927,393	397,393	397,393	11,750,745	397,393	397,393	927,393	52,807,725
3600	Road Transport	74,750	74,750	74,750	74,750	74,750	74,750	74,750	74,750	74,750	74,750	74,750	74,750	897,000
<b>DEPARTMENT 4000: TECHNICAL &amp; ENGINEERING SERVICE</b>														
4150	Finance & Administration	138,125	-	138,125	-	138,125	-	138,125	-	138,125	-	138,125	-	828,750
4350	Housing	1,581,416	1,581,416	2,026,416	1,581,416	1,581,416	1,986,418	498,083	498,083	498,083	498,083	498,083	498,083	13,327,000
4550	Waster Water Management (Sewerage)	249,973	249,973	249,973	249,973	249,973	249,973	249,973	249,973	3,002,677	249,973	249,973	1,626,325	7,128,735
4551	Waster Water Management (Storm Water)	500,000	500,000	250,000	-	-	63,750	-	-	100,000	-	-	-	1,413,750
4600	Road Transport	900,000	1,540,000	1,550,000	2,050,000	3,200,000	3,360,000	3,240,000	2,872,000	2,872,000	2,872,000	2,872,000	2,872,000	30,200,000
4650	Water	1,757,970	250,027	250,027	250,027	1,456,382	250,027	250,027	250,027	1,154,793	250,027	250,027	250,027	6,619,385
4700	Electricity (Distribution)	2,026,205	916,205	916,205	5,916,205	1,804,205	916,205	916,205	916,205	1,582,205	916,205	916,205	916,205	18,658,465
4701	Electricity (Street Lighting)	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>DEPARTMENT 5000: COMMUNITY &amp; SOCIAL SERVICE</b>														
5150	Finance & Administration	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	14,167	170,000
5250	Health	47,791	47,791	47,791	47,791	47,791	47,791	47,791	47,791	47,791	47,791	47,791	47,791	573,497
5300	Community & Social (Libraries)	38,529	38,529	38,529	38,529	38,529	38,529	38,529	38,529	38,529	38,529	38,529	38,529	462,350
5301	Community & Social (Halls & Facilities)	1,667	71,667	78,257	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	1,667	166,590
5302	Community & Social (Cemeteries)	1,250	1,250	41,435	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	55,185
5400	Public Safety	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	24,610	1,000	1,000	1,000	35,610
5450	Sport & Recreational	-	-	-	-	-	-	-	-	-	-	-	-	-
5500	Waste Management	2,191,210	603,751	603,751	603,751	1,593,718	783,751	473,751	463,751	1,015,612	867,651	867,651	867,680	10,936,027
5750	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL REVENUE</b>		<b>31,250,431</b>	<b>6,787,920</b>	<b>7,517,820</b>	<b>11,567,920</b>	<b>26,607,074</b>	<b>9,056,672</b>	<b>6,682,712</b>	<b>6,166,587</b>	<b>23,053,684</b>	<b>6,570,487</b>	<b>6,708,612</b>	<b>17,525,888</b>	<b>159,495,804</b>



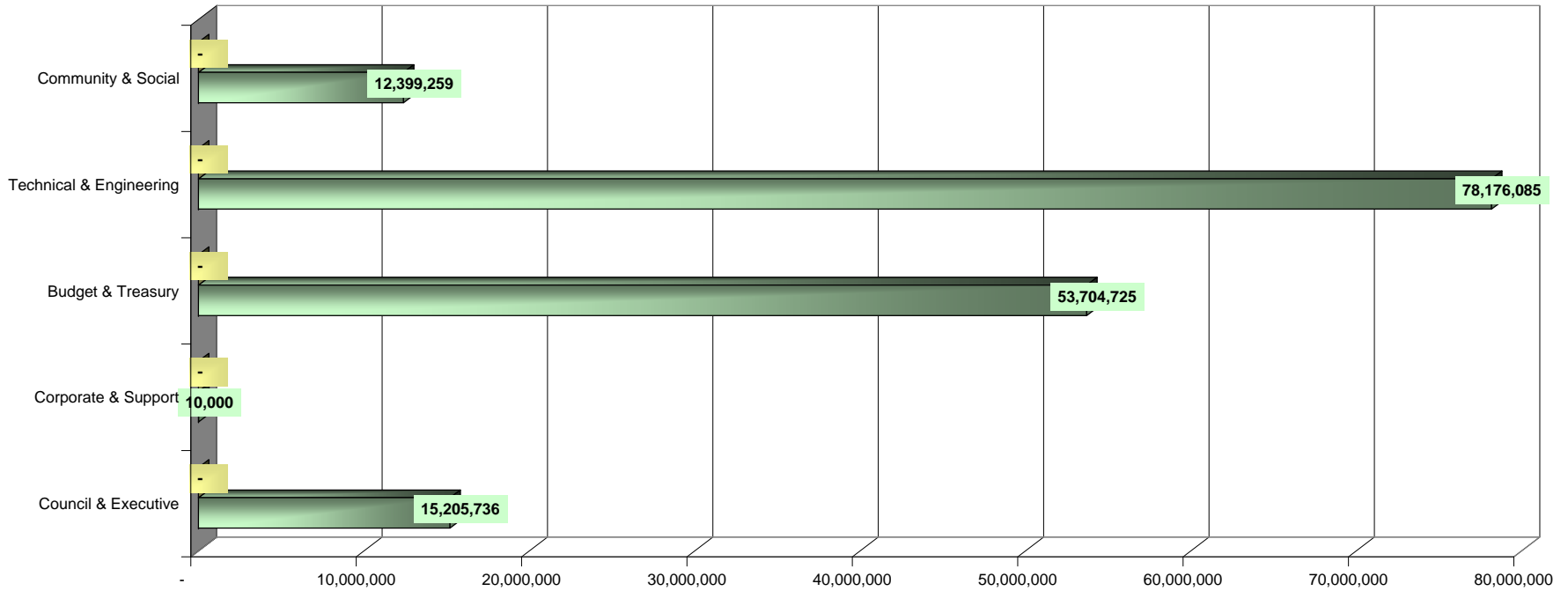
ACTUAL REVENUE COLLECTED BY EACH VOTE		Jul 2008	Aug 2008	Sep 2008	Oct 2008	Nov 2008	Dec 2008	Jan 2009	Feb 2009	Mar 2009	Apr 2009	May 2009	Jun 2009	Budget Year 2008 / 09
		R	R	R	R	R	R	R	R	R	R	R	R	R
<b>DEPARTMENT 1000: COUNCIL &amp; EXECUTIVE</b>														
1100	Council													-
1101	Executive													-
1200	Planning & Development													-
<b>DEPARTMENT 2000: CORPORATE &amp; SUPPORT SERVICE</b>														
2150	Finance & Administration													-
<b>DEPARTMENT 3000: BUDGET &amp; TREASURY SERVICE</b>														
3150	Finance & Administration													-
3600	Road Transport													-
<b>DEPARTMENT 4000: TECHNICAL &amp; ENGINEERING SERVICE</b>														
4150	Finance & Administration													-
4350	Housing													-
4550	Waster Water Management (Sewerage)													-
4551	Waster Water Management (Storm Water)													-
4600	Road Transport													-
4650	Water													-
4700	Electricity (Distribution)													-
4701	Electricity (Street Lighting)													-
<b>DEPARTMENT 5000: COMMUNITY &amp; SOCIAL SERVICE</b>														
5150	Finance & Administration													-
5250	Health													-
5300	Community & Social (Libraries)													-
5301	Community & Social (Halls & Facilities)													-
5302	Community & Social (Cemeteries)													-
5400	Public Safety													-
5450	Sport & Recreational													-
5500	Waste Management													-
5750	Other													-
<b>TOTAL REVENUE</b>		-	-	-	-	-	-	-	-	-	-	-	-	-
		Jul 2009	Aug 2009	Sep 2009	Oct 2009	Nov 2009	Dec 2009	Jan 2010	Feb 2010	Mar 2010	Apr 2010	May 2010	Jun 2010	

Projected Revenue (Accumulative)	31,250,431	38,038,351	45,556,170	57,124,090	83,731,164	92,787,836	99,470,548	105,637,134	128,690,818	135,261,305	141,969,917	159,495,804	<b>159,495,804</b>
Actual Revenue (Accumulative)	-	-	-	-	-	-	-	-	-	-	-	-	-



**REVENUE BY VOTE: Actual vs Projection**

■ BUDGET ■ ACTUAL

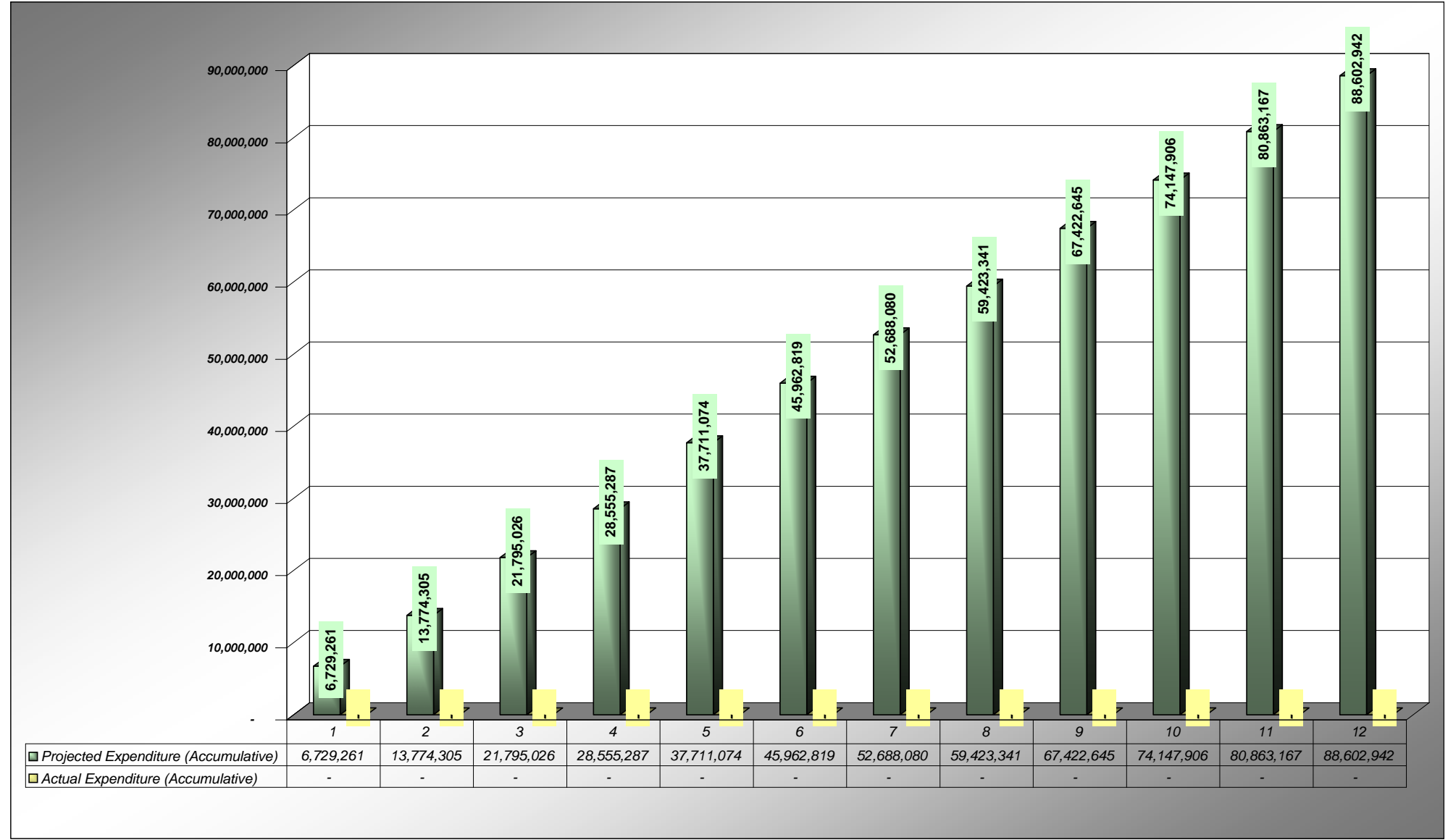


	Council & Executive	Corporate & Support	Budget & Treasury	Technical & Engineering	Community & Social
■ ACTUAL	-	-	-	-	-
■ BUDGET	15,205,736	10,000	53,704,725	78,176,085	12,399,259

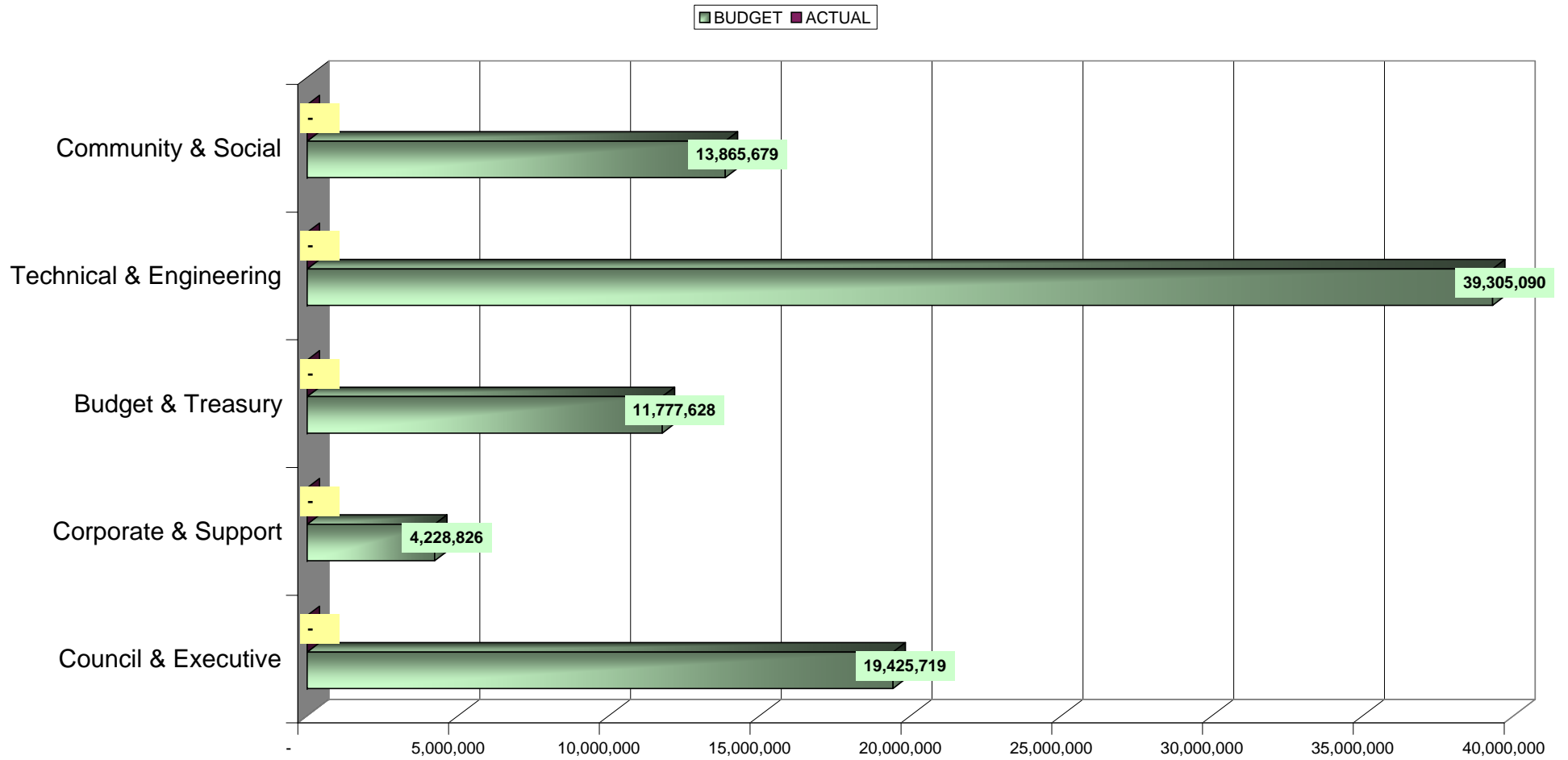
MONTHLY PROJECTION OF OPERATIONAL EXPENDITURE BY VOTE		Jul 2008	Aug 2008	Sep 2008	Oct 2008	Nov 2008	Dec 2008	Jan 2009	Feb 2009	Mar 2009	Apr 2009	May 2009	Jun 2009	Budget Year 2008 / 09
		R	R	R	R	R	R	R	R	R	R	R	R	R
<b>DEPARTMENT 1000: COUNCIL &amp; EXECUTIVE</b>														
1100	Council	729,448	749,222	729,448	729,448	1,059,448	729,448	729,448	729,448	729,448	729,448	729,448	729,448	9,103,146
1101	Executive	199,787	199,787	199,787	199,787	439,879	199,787	199,787	199,787	199,787	199,787	199,787	349,787	2,787,541
1200	Planning & Development	484,835	484,835	1,094,835	484,835	511,851	931,518	484,835	484,835	801,518	484,835	484,835	801,468	7,535,032
<b>DEPARTMENT 2000: CORPORATE &amp; SUPPORT SERVICE</b>														
2150	Finance & Administration	317,205	328,255	401,565	317,205	389,858	402,786	317,205	317,205	401,565	317,205	317,205	401,565	4,228,826
<b>DEPARTMENT 3000: BUDGET &amp; TREASURY SERVICE</b>														
3150	Finance & Administration	641,601	808,439	1,141,601	641,601	714,771	1,391,601	641,601	641,601	1,391,601	641,601	641,601	891,601	10,189,219
3600	Road Transport	125,641	135,081	136,741	125,641	185,822	125,641	125,641	125,641	125,641	125,641	125,641	125,641	1,588,409
<b>DEPARTMENT 4000: TECHNICAL &amp; ENGINEERING SERVICE</b>														
4150	Finance & Administration	205,103	170,399	155,103	155,103	230,579	182,803	155,103	155,103	155,103	155,103	155,103	155,103	2,029,710
4350	Housing	129,272	129,272	169,272	129,272	158,792	129,272	129,272	129,272	129,272	129,272	129,272	129,272	1,620,779
4550	Waster Water Management (Sewerage)	552,529	572,592	552,529	552,529	873,576	643,050	552,529	552,529	552,529	552,529	552,529	643,050	7,152,501
4551	Waster Water Management (Storm Water)	4,000	4,000	-	85,000	40,000	76,000	50,000	60,000	73,000	50,000	40,000	73,000	555,000
4600	Road Transport	328,309	365,244	328,309	328,309	439,594	328,309	328,309	328,309	328,309	328,309	328,309	328,309	4,087,927
4650	Water	526,777	544,814	526,777	526,777	783,035	526,777	526,777	526,777	526,777	526,777	526,777	526,777	6,595,619
4700	Electricity (Distribution)	1,365,164	1,381,952	1,365,164	1,365,164	1,550,648	1,365,164	1,365,164	1,365,164	1,365,164	1,365,164	1,365,164	1,365,164	16,584,235
4701	Electricity (Street Lighting)	55,500	68,820	55,500	55,500	55,500	55,500	55,500	55,500	55,500	55,500	55,500	55,500	679,320
<b>DEPARTMENT 5000: COMMUNITY &amp; SOCIAL SERVICE</b>														
5150	Finance & Administration	88,585	92,858	88,585	88,585	189,480	88,585	88,585	88,585	88,585	88,585	88,585	88,585	1,168,186
5250	Health	44,788	54,428	44,788	44,788	71,191	44,788	44,788	44,788	44,788	44,788	44,788	44,788	573,497
5300	Community & Social (Libraries)	36,617	40,208	36,617	36,617	55,967	36,617	36,617	36,617	36,617	36,617	36,617	36,617	462,350
5301	Community & Social (Halls & Facilities)	217,281	222,121	317,281	217,281	336,964	317,281	217,281	217,281	317,281	217,281	217,281	317,281	3,131,895
5302	Community & Social (Cemeteries)	5,393	5,393	5,393	5,393	5,393	5,393	5,393	5,393	5,393	5,393	5,393	5,393	64,713
5400	Public Safety	1,526	1,526	1,526	1,526	1,526	1,526	1,526	1,526	1,526	1,526	1,526	1,526	18,315
5450	Sport & Recreational	19,941	23,149	19,941	19,941	19,941	19,941	19,941	19,941	19,941	19,941	19,941	19,941	242,502
5500	Waste Management	649,960	662,648	649,960	649,960	1,041,970	649,960	649,960	649,960	649,960	649,960	649,960	649,960	8,204,221
5750	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>		<b>6,729,261</b>	<b>7,045,044</b>	<b>8,020,721</b>	<b>6,760,261</b>	<b>9,155,787</b>	<b>8,251,746</b>	<b>6,725,261</b>	<b>6,735,261</b>	<b>7,999,304</b>	<b>6,725,261</b>	<b>6,715,261</b>	<b>7,739,775</b>	<b>88,602,942</b>

ACTUAL OPERATIONAL EXPENDITURE BY EACH VOTE	Jul 2008	Aug 2008	Sep 2008	Oct 2008	Nov 2008	Dec 2008	Jan 2009	Feb 2009	Mar 2009	Apr 2009	May 2009	Jun 2009	Budget Year 2008 / 09
	R	R	R	R	R	R	R	R	R	R	R	R	R
<b>DEPARTMENT 1000: COUNCIL &amp; EXECUTIVE</b>													
1100 Council													-
1101 Executive													-
1200 Planning & Development													-
<b>DEPARTMENT 2000: CORPORATE &amp; SUPPORT SERVICE</b>													
2150 Finance & Administration													-
<b>DEPARTMENT 3000: BUDGET &amp; TREASURY SERVICE</b>													
3150 Finance & Administration													-
3600 Road Transport													-
<b>DEPARTMENT 4000: TECHNICAL &amp; ENGINEERING SERVICE</b>													
4150 Finance & Administration													-
4350 Housing													-
4550 Waster Water Management (Sewerage)													-
4551 Waster Water Management (Storm Water)													-
4600 Road Transport													-
4650 Water													-
4700 Electricity (Distribution)													-
4701 Electricity (Street Lighting)													-
<b>DEPARTMENT 5000: COMMUNITY &amp; SOCIAL SERVICE</b>													
5150 Finance & Administration													-
5250 Health													-
5300 Community & Social (Libraries)													-
5301 Community & Social (Halls & Facilities)													-
5302 Community & Social (Cemeteries)													-
5400 Public Safety													-
5450 Sport & Recreational													-
5500 Waste Management													-
5750 Other													-
<b>TOTAL EXPENDITURE</b>	-	-	-	-	-	-	-	-	-	-	-	-	-

Projected Expenditure (Accumulative)	6,729,261	13,774,305	21,795,026	28,555,287	37,711,074	45,962,819	52,688,080	59,423,341	67,422,645	74,147,906	80,863,167	88,602,942	<b>88,602,942</b>
Actual Expenditure (Accumulative)	-	-	-	-	-	-	-	-	-	-	-	-	-



### OPERATIONAL EXPENDITURE BY VOTE: Actual vs Projection (Monthly)



	Council & Executive	Corporate & Support	Budget & Treasury	Technical & Engineering	Community & Social
ACTUAL	-	-	-	-	-
BUDGET	19,425,719	4,228,826	11,777,628	39,305,090	13,865,679



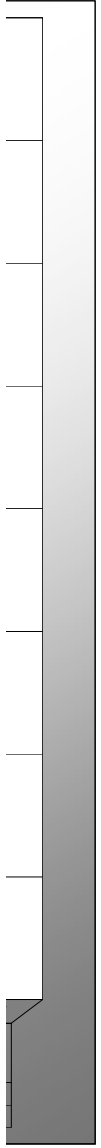








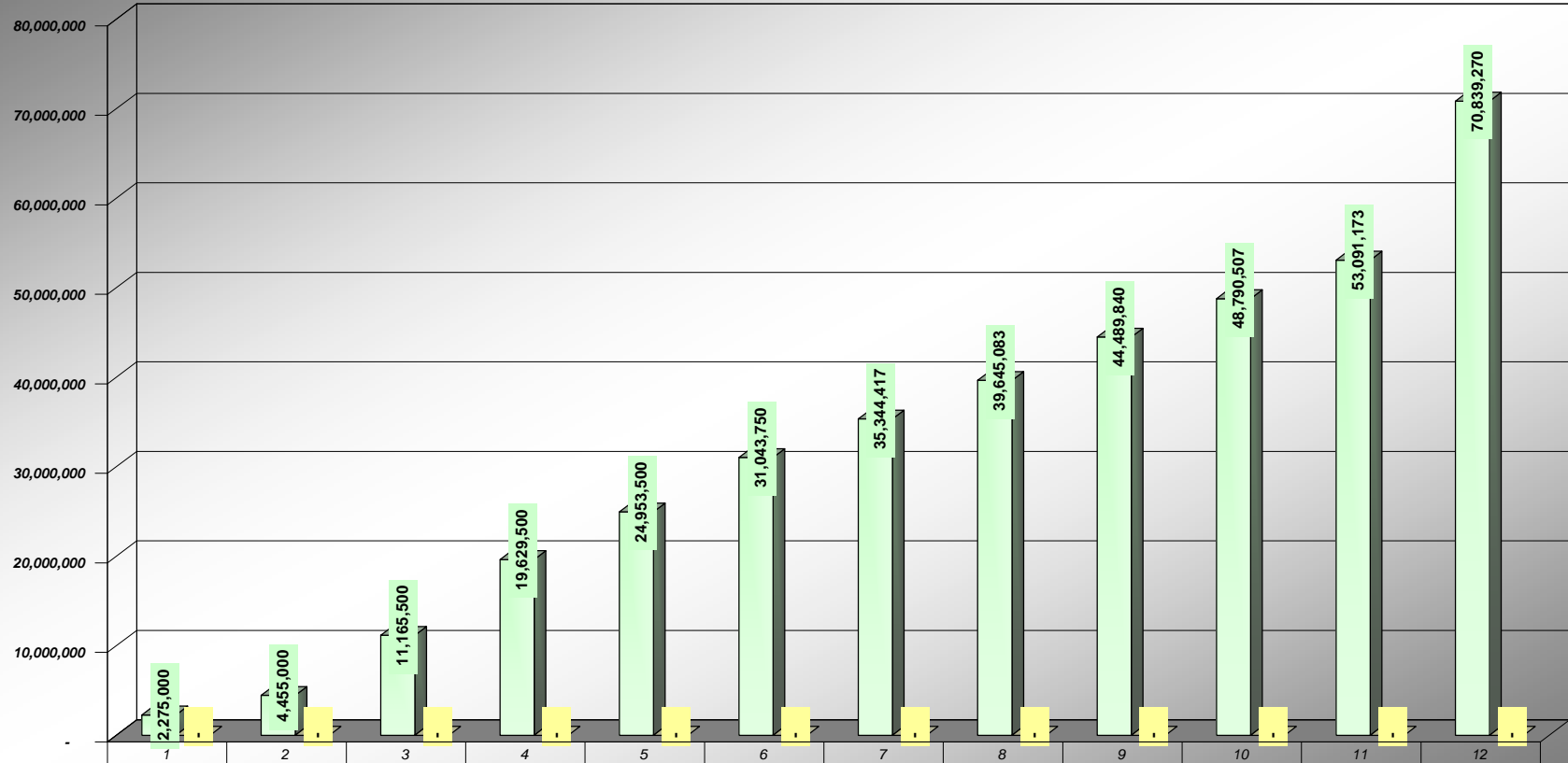




MONTHLY PROJECTION OF CAPITAL EXPENDITURE BY VOTE		Jul 2008	Aug 2008	Sep 2008	Oct 2008	Nov 2008	Dec 2008	Jan 2009	Feb 2009	Mar 2009	Apr 2009	May 2009	Jun 2009	Budget Year 2008 / 09
		R	R	R	R	R	R	R	R	R	R	R	R	R
<b>DEPARTMENT 1000: COUNCIL &amp; EXECUTIVE</b>														
1100	Council	-	-	15,000	-	-	-	-	-	-	-	-	-	15,000
1101	Executive	546,020	458,000	985,000	935,000	635,000	750,000	1,000,000	825,000	650,000	1,075,000	825,000	925,000	9,609,020
1200	Planning & Development	-	-	210,000	-	-	-	-	-	-	-	-	-	210,000
<b>DEPARTMENT 2000: CORPORATE &amp; SUPPORT SERVICE</b>														
2150	Finance & Administration	-	-	62,500	-	-	62,500	-	-	62,500	-	-	62,500	250,000
<b>DEPARTMENT 3000: BUDGET &amp; TREASURY SERVICE</b>														
3150	Finance & Administration	-	-	250,000	-	-	50,000	-	-	50,000	-	-	50,000	400,000
3600	Road Transport	-	-	25,000	-	-	25,000	-	-	25,000	-	-	25,000	100,000
<b>DEPARTMENT 4000: TECHNICAL &amp; ENGINEERING SERVICE</b>														
4150	Finance & Administration	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	60,000
4350	Housing	1,500,000	1,500,000	1,905,000	1,500,000	1,500,000	1,905,000	416,667	416,667	416,667	416,667	416,667	416,667	12,310,000
4550	Waster Water Management (Sewerage)	-	-	-	-	-	-	-	-	-	-	-	-	-
4551	Waster Water Management (Storm Water)	120,000	80,000	305,000	105,000	615,000	838,750	675,000	675,000	875,000	675,000	675,000	775,000	6,413,750
4600	Road Transport	640,000	585,000	1,563,000	1,844,000	3,194,000	3,194,000	3,194,000	3,194,000	3,194,000	3,194,000	3,194,000	3,210,000	30,200,000
4650	Water	-	-	-	-	-	-	-	-	-	-	-	-	-
4700	Electricity (Distribution)	5,000	5,000	5,000	5,005,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,060,000
4701	Electricity (Street Lighting)	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>DEPARTMENT 5000: COMMUNITY &amp; SOCIAL SERVICE</b>														
5150	Finance & Administration	-	-	-	-	-	-	-	-	60,000	-	-	-	60,000
5250	Health	-	-	-	-	-	-	-	-	-	-	-	-	-
5300	Community & Social (Libraries)	-	-	-	-	-	-	-	-	-	-	-	-	-
5301	Community & Social (Halls & Facilities)	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	151,590	5,000	5,000	5,000	206,590
5302	Community & Social (Cemeteries)	-	-	-	-	-	-	-	-	-	-	-	-	40,185
5400	Public Safety	-	-	-	-	-	-	-	-	-	-	-	23,610	23,610
5450	Sport & Recreational	-	-	-	-	-	-	-	-	-	-	-	-	-
5500	Waste Management	-	-	1,800,000	-	-	-	-	-	-	-	-	4,081,115	5,881,115
5750	Other	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL EXPENDITURE</b>		<b>2,275,000</b>	<b>2,180,000</b>	<b>6,710,500</b>	<b>8,464,000</b>	<b>5,324,000</b>	<b>6,090,250</b>	<b>4,300,667</b>	<b>4,300,667</b>	<b>4,844,757</b>	<b>4,300,667</b>	<b>4,300,667</b>	<b>17,748,097</b>	<b>70,839,270</b>

ACTUAL CAPITAL EXPENDITURE BY EACH VOTE	Jul 2008	Aug 2008	Sep 2008	Oct 2008	Nov 2008	Dec 2008	Jan 2009	Feb 2009	Mar 2009	Apr 2009	May 2009	Jun 2009	Budget Year 2008 / 09 R
	R	R	R	R	R	R	R	R	R	R	R	R	R
<b>DEPARTMENT 1000: COUNCIL &amp; EXECUTIVE</b>													-
1100 Council													-
1101 Executive													-
1200 Planning & Development													-
<b>DEPARTMENT 2000: CORPORATE &amp; SUPPORT SERVICE</b>													-
2150 Finance & Administration													-
<b>DEPARTMENT 3000: BUDGET &amp; TREASURY SERVICE</b>													-
3150 Finance & Administration													-
3600 Road Transport													-
<b>DEPARTMENT 4000: TECHNICAL &amp; ENGINEERING SERVICE</b>													-
4150 Finance & Administration													-
4350 Housing													-
4550 Waster Water Management (Sewerage)													-
4551 Waster Water Management (Storm Water)													-
4600 Road Transport													-
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4700 Electricity (Distribution)													-
4701 Electricity (Street Lighting)													-
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5150 Finance & Administration													-
5250 Health													-
5300 Community & Social (Libraries)													-
5301 Community & Social (Halls & Facilities)													-
5302 Community & Social (Cemeteries)													-
5400 Public Safety													-
5450 Sport & Recreational													-
5500 Waste Management													-
5750 Other													-
<b>TOTAL EXPENDITURE</b>	-	-	-	-	-	-	-	-	-	-	-	-	-

Projected Expenditure (Accumulative)	2,275,000	4,455,000	11,165,500	19,629,500	24,953,500	31,043,750	35,344,417	39,645,083	44,489,840	48,790,507	53,091,173	70,839,270	<b>70,839,270</b>
Actual Expenditure (Accumulative)	-	-	-	-	-	-	-	-	-	-	-	-	-

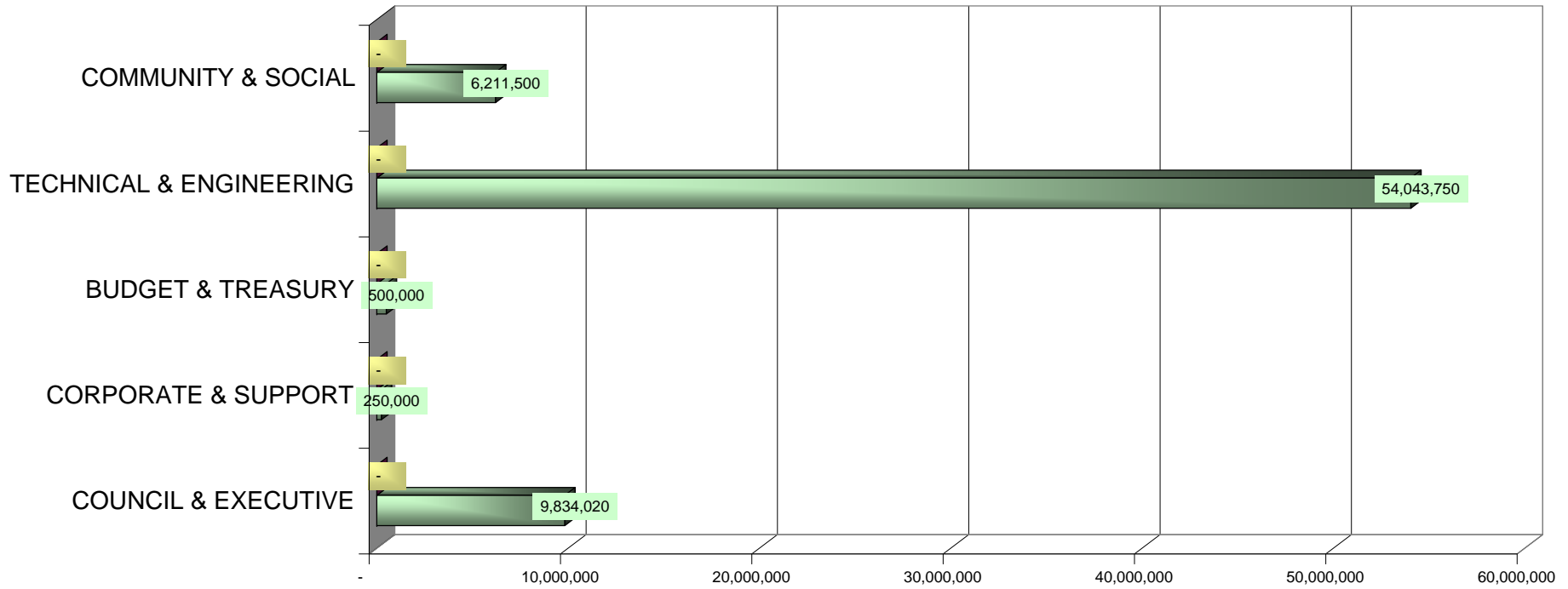


Projected Expenditure (Accumulative)	2,275,000	4,455,000	11,165,500	19,629,500	24,953,500	31,043,750	35,344,417	39,645,083	44,489,840	48,790,507	53,091,173	70,839,270
Actual Expenditure (Accumulative)	-	-	-	-	-	-	-	-	-	-	-	-



**CAPITAL EXPENDITURE BY VOTE: Actual vs Projection (Monthly)**

■ BUDGET ■ ACTUAL



	COUNCIL & EXECUTIVE	CORPORATE & SUPPORT	BUDGET & TREASURY	TECHNICAL & ENGINEERING	COMMUNITY & SOCIAL
■ ACTUAL	-	-	-	-	-
■ BUDGET	9,834,020	250,000	500,000	54,043,750	6,211,500

## 1. OFFICE OF THE MUNICIPAL MANAGER

This table below aims to facilitate effective functioning of the municipality's administrative and institutional structures and systems and where possible promote sound cooperative governance amongst the different spheres of government. Thus the table below summarises the key areas of focus identified by the municipality as requiring some form of action or intervention as identified by the municipality through its various management, political, and public forums and also through its strategic planning initiatives.

National KPI	Senqu municipality area of focus	Senqu Municipalities Programmes	Senqu Municipality's Projects for 2009/2010
Institutional Development and Transformation	Good Governance and Effective Administration	To ensure effective Administration	Organisational Performance Management System
			PMS
			IGR- Both for LED and IDP
			Communications Strategy
			Monitoring and evaluation system
Good Governance and Public Participation	Accountable and transparent programmes that lead to good governance & public participation	Legal compliance and good governance concepts	IDP Process Plan adopted
			Community Participation plan and strategy
			Internal Audit Committee
			Oversight Committee
			Delegation Framework
Financial Management and Viability	Monitoring Budget and Treasury Office KPAs	As per budget and treasury office	M&E system
	Financial viability and management of Planning and development unit	Financial management and reporting on expenditure	Monthly reporting on expenditure
			Asset management
	Strategy towards clean audits	Legal compliance	Risk management system
Service Delivery	Monitoring KPAs of Service delivery units within the municipality	As per technical services and community and social services	M&E System
	Ensure service delivery within planning and development unit	Project progress report on service delivery	Monthly reporting
Local Economic Development	LED Programmes that upgrade the social environment.	Effective Socio-economic interventions	Mainstreaming of women, youth and the disabled
			Poverty alleviation campaign
			Develop HIV and AIDS Strategy
			Establishment of the tourism office

PROJECT	QUARTER 1	QUARTER II	QUARTER III	QUARTER IV
Organisational Performance Management System	Ensure that all Standing Committees have standing items which are SDBIP based.			
PMS	Implementation of PMS policy			
Monitoring and Evaluation policy and system to be put into place	Development and adoption of policy and system	Implementation of policy and system	Implementation	Implementation
IGR- Both for LED and IDP	Identification of programmes that foster efficient and effective IGR processes	¼ reporting on progress of IGR and impact on service delivery.		
IDP Process Plan adopted	Implementation of IDP Process Plan			
Community Participation plan and strategy	Development of the community participation plan and strategy	Ongoing implementation	Ongoing	Ongoing
Communication Strategy	Implementation	Reporting on the implementation	Ongoing reporting	Ongoing reporting
Internal Audit Committee – ¼ meetings leading to clean audits Departments to report ¼ on implementation of strategy to rectify audit queries and matters of emphasis	Ongoing reporting  Development of Risk Management system	Responding to audit outcomes	Investigating audit outcomes	Developing strategy to address audit
Terms of Reference for Oversight Committee	Develop TOR and capacitate Oversight Committee	Oversight Committee to deliberate on AG outcomes	Development of oversight committee report	
Delegation framework reviewal	¼ report on implementation			
Mainstreaming of women, youth and the disabled	Review Special Programme Development Plans	Lobby for Mainstreaming and Seek Funding	Integration phase	Review
Develop HIV and AIDS Strategy	Establishment of the PAC and Prepare Terms of Reference	Appointment of the Service Provider	Preparation	Implementation
Poverty alleviation campaign	Set Terms of Reference	Finalize Modalities	Implementation	Review
LED improvement	LED Strategic Planning Workshop	Developing Terms of Reference & Strategy for Fundraising for LED	Implementation	Review
Establishment of Tourism Office	Development Tourism implementation plan	Implementation of the plan	Implementation	Review

### MM STRATEGIC AND OPERATIONAL AREAS

**PROGRAMME ONE:** Institutional Performance Management

**OBJECTIVE:** To have an outcomes based performance management implemented for the whole institution and key members of staff

PROJECT	CURRENT STATUS	CAPITAL BUDGET	OPERATIONAL BUDGET	REVENUE	KPI: OUTPUT	KPI: OUTCOMES
Implementation of Performance Management Policy	Performance management partially effective		Operational Budget R60 000-00	Nil	Properly functioning PMS	Improved efficiency and effectiveness of the institution as a whole
Monitoring and evaluation system in place	No M and E functionally operating		Operational PMS budget		M & E system in place	Improved efficiency effectiveness and service delivery

**PROGRAMME TWO:** Improved Good Governance and Public Participation

**OBJECTIVE:** To ensure communities priorities are considered in the plans and strategies developed by the municipality

PROJECT	CURRENT STATUS	CAPITAL BUDGET	OPERATIONAL BUDGET	REVENUE	KPI: OUTPUT	KPI: OUTCOMES
Good governance and public participation concepts	Concepts not well defined by the municipality		Operational budget		Implementation plan on good governance developed and implemented	Promotion of transparency, accountability and community involvement
Communication strategy implementation	No communication Strategy in place		Operational Budget communications	Nil	Properly functioning communication strategy	Improved efficiency and effectiveness of prioritisation of community
Improvement of ward committee structures	Partially operating WC structures		Operational budget		WC structures functioning	Improved efficiency effectiveness of community based planning and service delivery

**PROGRAMME 3:** Empowerment of Youth, Women and the Disabled

**OBJECTIVE:** To ensure empowerment of Youth, Women and the disabled

PROJECT	CURRENT STATUS	CAPITAL BUDGET	OPERATIONAL BUDGET	REVENUE	KPI: OUTPUT	KPI: OUTCOMES
Policy on mainstreaming of "special programmes" including HIV/AIDS Programmes	No policy in place		Operational SPU Budget	Nil	Policy in place	Increased community participation in mainstream activities and raise awareness in HIV and AIDS

**PROGRAMME 4: Social and Economic Development****OBJECTIVE:** To Ensure Effective Social and Economic Development

PROJECT	CURRENT STATUS	CAPITAL BUDGET	OPERATIONAL BUDGET	REVENUE	KPI: OUTPUT	KPI: OUTCOMES
HIV/AIDS Strategy	Literature Review and Development of Terms of Reference, Consultation with stakeholders		Operational	Nil	Completed HIV strategy	Reduce impact of HIV/AIDS in our communities
Poverty Alleviation Campaign	Weak LED strategy,		Operational LED	Nil	Hosting a campaign	Intensify poverty alleviation projects
LED Strategy implementation	Weak LED strategy	R	Operational	Nil	Completed LED Sector Plans	Increased successful interventions in LED initiatives
Building efficient and effective Tourism unit	Tourism outsourced		Operational Tourism budget	Nil	Tourism implementation plan	Increased successful tourism in Senqu, included previously excluded
Purchase of vehicle for Tourism unit	Tourism outsourced	R150 000-00			Procurement of vehicle	Efficient and functioning tourism unit

**PROGRAMME FIVE: Legal Compliance****OBJECTIVE:** To ensure that Senqu Municipality complies with all legislation impacting on the municipality

PROJECT	CURRENT STATUS	CAPITAL BUDGET	OPERATIONAL BUDGET	REVENUE	KPI: OUTPUT	KPI: OUTCOMES
Timeous submission of mid-year report, Oversight report & Annual Report	Legal requirements		Operational	Nil	Timeous preparation and submission of the reports	Legal compliance and useful reference tools
Delegation framework to be reviewed	Legal requirements	R	Operational	Nil	Delegation Framework	Improved Operational efficiency and good governance and legal compliance
Full compliance with MFMA	Audit committee ensuring compliance		Operational		Risk management profile created	Legal compliance and reduced risk

**PROGRAMME SIX:** Improved Service Delivery

**OBJECTIVE:** To ensure that there is improved service delivery throughout Senqu (including working together with sector departments and key stakeholders)

PROJECT	CURRENT STATUS	CAPITAL BUDGET	OPERATIONAL BUDGET	REVENUE	KPI: OUTPUT	KPI: OUTCOMES
Promotion of better IGR interactions	IGR in place, needs improvement		Operational	Nil	IDP and LED IGR strategy in place	Improved service delivery to Senqu communities.
		R	Operational	Nil		

**BUDGET & TREASURY OFFICE**

National KPI	Municipality's area of focus	Senqu Municipality's Programmes	Senqu Municipality's Projects for 2009/2010
Institutional Development and Transformation	To ensure effective Administration	Good Governance and Effective Administration	Financial Strategy
	Ensure Timely Receipting and Identification of National / Provincial Allocations	Timely Correspondence and monitoring programmes	National and Provincial allocations Own Funds/Revenue Sources
	Ensure effective system of debt collection and credit control	Full implementation of Credit Control and Debt collection policy.	Debt Control/ Debt collection- Billing System
	Fully GRAP/GAMAP Complaint AFS	Implementing GRAP/GAMAP compliant account standards	GAAP/GRAMAP Compliance
	Submitting timely AFS	Full Compliance with sect 126 of MFMA	Timely compliance of Submission of Financial statements
	Expenditure Control and Maintenance	Implementing effective monitoring and control activities and implement supply chain management policy in full	Review of SCM policy to be legislatively compliant
	Effective Indigent Management	Implementing a fully functioning and Current Indigent Register and indigent policy	Indigent Policy and Register Reviewed – Report on implementation and management
	Asset Management	Complying with GRAP/GAMAP standards in relation to the Asset Register and Implement and review Asset management policy in full.  Full compliance with sect 63 of MFMA	Implement asset Management policy (including asset disposal mechanisms) Conduct annual stock taking with verified stock lists and registers
	Ensuring data Integrity & protection (Including physical) of all Information and Computer Systems	Implementing fully functioning IT policies.	Management of Computer System and Equipment Effective Website Maintenance  Roll out and implementation of IT Strategy
	Information Technology		Implementation of Electronic Document Management System
Capacitating of staff	Full compliance with sect 83 of the Municipal Finance Management Act	Strategy for Staff to meet MFMA competencies	

Good Governance and Public Participation	Tariff adjustment and budgeting	Full compliance with Chapter 4 of the Municipal Systems Act & Sect 23 of the MFMA	Community Participation in the Budget design(including tariff structure) and implementation
	Clean Audits	Ensure that the municipality has effective measures control & review systems to obtain a clean/unqualified Audit opinion	Corrective Measures on Qualified reports or Matters of Emphasis
	Compliance with MFMA No. 56 of 2003	Compliance with statutory requirements for participatory democracy and ethical standards	GAAP/GRAMAP Compliance
	Compliance with Local government Municipal Property Rates Act No. 6 of 2004	Compliance with statutory requirements for participatory democracy and ethical standards	Implementation of Tariff policy
Financial Viability Administration	Revenue	Improved operational efficiency and fiscal control	Daily receipting of all revenue
			Daily banking of all revenue
			Secure all revenue collected
			Clear indication of use of own funds to aid in service delivery
	Credit control and debt collection	Implementing the Credit Control and Debt Collection policy in full	Comprehensive Consumer database; Monthly consumer accounts
	Financial Policies and By-laws	Yearly review of all financial/budget related policies	Updated and implemented financial policies, by-laws and procedures
Fully integrated financial system for Senqu Municipality		Implementation of consolidated financial system Sterkspruit and Barkly East Maintain capital replacement fund	
Service Delivery	Valuation Roll	Enhancing service delivery for our communities	Annual reconciliation of the valuation roll
	Operational Motor Vehicle Registration Facilities	Render an efficient service to the public	Training of staff
			Monitoring and evaluation of the effective operation of the motor vehicle registration facilities
E- Natis motor vehicle registration facility at Sterkspruit	Rendering an efficient service to Senqu Municipality Communities	Follow-up with department of transport	



**BUDGET & TREASURY - PROJECTS PER QUARTER**

<b>PROJECT</b>	<b>QUARTER 1</b>	<b>QUARTER II</b>	<b>QUARTER III</b>	<b>QUARTER IV</b>
Capital Acquisition	Purchase Finance Vehicle Purchase Furniture & Office Equipment	Purchase Furniture & Office Equipment	Purchase Furniture & Office Equipment	Purchase Furniture & Office Equipment
Revenue Collection / Income Generation	Ongoing	Ongoing	Ongoing	Ongoing
Expenditure and Control	Ongoing	Ongoing	Ongoing	Ongoing
Budget Preparation	Ongoing	Ongoing	Ongoing	Ongoing
Accounting & Reporting	Ongoing	Ongoing	Ongoing	Ongoing
Information Technology	Ongoing	Ongoing	Ongoing	Ongoing
Assets & Inventories	Ongoing	Ongoing	Ongoing	Ongoing
Motor Vehicle Licensing & Traffic	Ongoing	Ongoing	Ongoing	Ongoing

## BUDGET & TREASURY KEY STRATEGIC & OPERATIONAL AREAS

### KEY STRATEGIC AND OPERATIONAL AREAS

**PROGRAMME ONE:** Capital Aquisition  
**OBJECTIVE:** To ensure that assets are adequate to deliver sustainable and effective services

Project	Current Status	Capital Budget	Operational Budget	Revenue	KPI: Output	KPI: Outcome
Finance Departmental Vehicle	Vehicle to be purchased	R 200,000.00			Vehicle Purchased	Enhanced Service Delivery; eg timely readings ext
Furniture& Office Equipment	Furniture& Office Equipment to be purchased	R 200,000.00				

**PROGRAMME TWO:  
OBJECTIVE:**

**Revenue Collection / Income Generation**

**To ensure effective revenue collection and credit control to promote sustainable service delivery**

Project	Current Status	Capital Budget	Operational Budget	Revenue	KPI:Output	KPI:Outcome
Interim Valuation Roll	Existing valuation Roll		Total Budget R7,489,219.00		Maintain accurate & complete Valuation Roll	Accurate & correct Annual Rates and Accounts
Consumer Database	Existing consumer database		Total Budget R 7,489,219.00		Maintain accurate & reliable consumer database	Accurate & reliable consumer database accounts
Meter Readings	Water&electricity meter reading =90% accurate		Total Budget R 7,489,219.00		Monthly reading of water&electricity meters	Accurate water and electricity meter leads to customer satisfaction
Consumer Accounts	Monthly consumer accounts 90% accurate		Total Budget R7,489,219.00		Monthly billing of correct consumer accounts	Accurate & correct monthly consumer accounts leads to improved customer satisfaction Improved financial position of Municipality
Meter Tampering	Theft&meter tampering taking place i.r.o. electricity		Total Budget R 7,489,219.00		Selling & controlling Pre-paid electricity to prevent loss of revenue	Increased revenue Enanced civil obedience
Credit Control, Debt Collection & Sound Financial Management	Payment level of accounts is 82.5%		Total Budget R 7,489,219.00		Improve payment level of accounts to 90%	Promoting culture of payment - increased revenue
Credit Control & Debt Collection & Sound Financial Management	Outstanding debtors @ R8 000 000 (more than 90 days)		Total Budget R 7,489,219.00		Outstanding debt reduced by R6 500 000	Promoting culture of payment Increased revenue Legal compliance
Credit Control & Debt Collection & Sound Financial Management	Daily banking of revenue collected		Total Budget R7,489,219.00		Secure daily banking of revenue collected	Sound financial management  Better cash flow Reduced risk

cont/...

Credit Control & Debt Collection & sound financial management	Financial policies & bylaws complied		Total Budget R7,489,219.00		Maintain & implement of financial policies:  -Free Basic Service&Indigent Subsidy Support -Rates & tariffs	Maintained and practically implemented policies  Legal compliance
Credit Control & Debt Collection & Sound Financial Management	Need to comply with with Municipal Finance Mangement Act, no. 56 of 2003 requirements		Total Budget R7,489,219.00		Comply with MFMA requirements relating to revenue	Meeting MFMA requirements Sound financial management
Municipal Property Rates	Need to comply with Municipal Property Rates Act, no. 6 of 2004 requirements		Total Budget R7,489,219.00		Comply with Municipal Property Rates Act	Meeting Municipal Property Rates Act requirements Sound financial management

**PROGRAMME THREE:**

**Expenditure & Control**

**OBJECTIVE:** To ensure timely, valid and accurate payments are made in an control environment incorporating all Supply Chain Manager

Project	Current Status	Capital Budget	Operational Budget	Revenue	KPI: Output	KPI: Outcome
Creditor Payment & Reconciliations	payments of creditors reconciled & paid within 30 days		Total Budget R7,489,219.00		Monthly reconciliation and payment of creditors within 20 working days of receipt of invoice	Accurate & correct payment of creditors Promotes SMMEs
Expenditure Control	Expenditure to be controlled		Total Budget R7,489,219.00		Monthly controlling of purchases and expenditure	Control over all purchases and expenditure Positive cashflow management
Payroll Time Schedules	Existing payroll time schedule		Total Budget R7,489,219.00		Monthly updating, reconciliation and processing of Payroll	Correct processing of payroll No staff unrest
Loans	Budgeted Loans for 2009/2010 R14 049 020		Total Budget R 7,489,219.00		Maintain & update Loans Review & implement Loans & Contractual Agreements Policy	Maintained and updated loans Implemented Loans and Contractual Agreements Policy Enhancing audit risk profile
Insurance policy	Insurance policy complied		Total Budget R 7,489,219.00		Updated quarterly  maintained council's insurance portfolio Review & Implement Insurance & Assets Management Policy	Updated insurance portfolio  Legal compliance Reduced risk of losses Assets protected
Investments	Investments to be maintained		Total Budget R 7,489,219.00		Update&maintain investments monthly Review&implement Investment Policy	Monthly updated investments Implemented Investment Policy Good financial management

Cont/...

Supply Chain Management	Supply Chain Management requires review		Total Budget R 7,489,219.00		Review&implement  Supply Chain Management Policy Establish service provider database	Implemented Supply Chain Management Policy Established service provider database Legal compliance
Financial Policies	Review Financial Policies		Total Budget R 7,489,219.00		Review Cash Management, Investment and Banking Policy	Legal compliance Sound financial management
Compliance With MFMA	Comply with Municipal Finance Management Act, no 56 of 2003 requirements		Total Budget R 7,489,219.00		Comply with MFMA requirements relating to expenditure	Legal compliance Sound financial management

**PROGRAMME FOUR:  
OBJECTIVE:**

**Budget  
To deliver a credible working budget taking into account all legislative requirements**

Project	Current Status	Capital Budget	Operational Budget	Revenue	KPI:Output	KPI:Outcome
Budget	Planned budget process required		Total Budget R 7,489,219.00		Compile&publish budget and IDP time schedule Establish and publish particulars of committees & forums	Planned IDP and budget process  Legal compliance Public participation
Budget	Strategised budget process required		Total Budget R 7,489,219.00		Outreach programme to all 16 wards  Review existing IDP Service Delivery Agreements, Entities, Organograms, delegations and budget related policies	Strategised budget process  Public participation
Budget	Budget&supporting documents to be prepared		Total Budget R 7,489,219.00		Prepare draft IDP,  Service Delivery Agreements, Entities, Organograms, delegations, budget related policies, operational and capital budget and rates and tariffs	Prepared budget and supporting documents Legal compliance Transparency promoted

**Cont/.**

Budget	Budget&supporting documents to be tabled		Total Budget 7,489,219.00	R		Table draft IDP, Service Delivery Agreements, Entities, Organograms, Delegations, budget related policies operational and capital budget and rates and tariffs	Tabled budget and supporting documents  Legal compliance Transparency promoted
Budget	Budget&supporting documents to be approved		Total Budget 7,489,219.00	R		Approve IDP, Service Delivery Agreements, Entities, Organograms, Delegations, budget related policies, operational and capital budget and rates and tariffs	Approved budget and supported documents
Budget	Budget process to be finalised		Total Budget 7,489,219.00	R		Budget&supporting documents to National Treasury, Provincial Treasury and published and agreements Compile and Table Service Delivery & Budget Implementation Plan	Finalised budget process Legal compliance Improved financial management Tabled SDBIP
Budget	Compliance with Municipal Finance Management Act, no. 56 of 2003 requirements needed		Total Budget R7,489,219.00			Comply with MFMA requirement relating to budget process	Meet MFMA requirements Establishing sound financial management principles



**PROGRAMME FIVE:****Accounting & Reporting****OBJECTIVE:**

That accurate and timely accounting and reporting takes place within the prescribed standards and legislative mandates

Project	Current Status	Capital Budget	Operational Budget	Revenue	KPI:Output	KPI:Outcome
Accounting & Reporting	Accounting records reconciled & maintained		Total Budget R7,898,219.00		Monthly updating & maintaining of accounting records	Update&maintain accounting records
Accounting & Reporting	Reports as required ito MFMA, no 56 of 2003 to be submitted		Total Budget R7,489,219.00		Monthly, quarterly and mid-year reports to MM, Exco & Full Council  Reports to Provincial and National Treasury and Auditor-General	Processed financial reports as required ito the MFMA Transparency and accountability promoted  Processed reports as required ito the MFMA
Accounting & Reporting	Supporting registers reconciled & maintained		Total Budget R7,489,219.00		Monthly reconciliation of all supporting documents	Monthly reconciled supporting registers Good financial practices established
Accounting & Reporting	Annual Financial Statements to be compiled		Total Budget R 7,489,219.00		Compilation of Annual Financial Statements	Compiled Financial Statements Legal compliance
Accounting & Reporting	Annual report for B&T Dept. to be compiled		Total Budget R7,489,219.00		Compilation of Annual Budget and Treasury Depts Report	Compiled Annual Budget & Treasury Depts report Legal Compliance
Accounting & Reporting	Comply with Municipal Finance Management Act, no. 56 of 2003 requirements		Total Budget R7,489,219.00		Implement MFMA requirements relating to accounting and reporting	Meeting MFMA requirements

**PROGRAMME FIVE:**

**Information Technology**

**OBJECTIVE:**

To adequately & efficiently provide IT support to the Municipality within a controlled environment in a timely manner

Project	Current Status	Capital Budget	Operational Budget	Revenue	KPI:Output	KPI:Outcome
Information Technology	Information Technology (IT) System to be maintained		Total Budget R7,489,219.00		Maintenance and upgrading computer hardware & software Develop & impement IT policies Secure computer hard-& software support services Train staff in utilizing IT system effectively	Comprehensive and effective information Technology System Effective, efficient service delivery Effective computer hard-& software support services Staff able to use IT system effectively Capacity of staff enhanced
Information Technology	Geographical Information System(GIS) established & requires maintenance		Total Budget R7,489,219.00		Implement&maintain GIS	Comprehensive and effective GIS Service Delivery enhanced
Information Technology	Maintain Financial System		Total Budget R7,489,219.00		Maintenance and upgrading of financial computer system. Secure financial computer system support services	Comprehensive and effective financial computer system Good management info Effective financial computer system support services
Information Technology	Municipal website established and requires maintenance		Total Budget R7,489,219.00		Maintain & update Municipal website Secure website support services	Updated municipal website as required by MFMA Effective website support services
Information Technology	Records need to be processed		Total Budget R 7,489,219.00		Process records as required by other departments	Process records available to all departments

**PROGRAMME SIX:  
OBJECTIVE:**

**ASSETS & INVENTORIES**

To accurately account for and sufficiently control assets with stern compliance to all legal matters

Project	Current Status	Capital Budget	Operational Budget	Revenue	KPI:Output	KPI:Outcome
Assets	99% assets barcoded Asset management policy reviewed, to be placed on Mun Website  Updating & Maintaining Asset Register		Total Budget R 7,489,219.00		Recording and barcoding of all assets  Compilation and approval of Asset Management and Insurance Policy Compiling, updating and maintaining of comprehensive assets register	Effective computer hardware and Software  Effective Asset Management and Investment Policy All assets marked and accounted for in a comprehensive assets register Legal Compliance
Assets	Inventory Lists of loose (moveable) assets		Total Budget R 7,489,219.00		Compiling, updating and maintaining of Inventory Lists	All loose assets accounts Departmental Inventory Lists Legal Compliance
Assets	Assets need to be re-valued		Total Budget R 7,489,219.00		Revalue all assets	All assets re-valued Legal compliance Basis for GRAP

**PROGRAMME SEVEN:**

**MOTOR VEHICLE LICENSING**

**OBJECTIVE:**

To deliver efficient and effective services while operating in a controlled environment

Project	Current Status	Capital Budget	Operational Budget	Revenue	KPI:Output	KPI:Outcome
Motor Vehicle Licensing	Available Motor Vehicle Registration Facilities in Barkly East and Lady Grey Available Traffic test Station in Barkley East		Total Budget R 1,588,409		Effective operation of facilities	Motor vehicle registration facilities
Motor Vehicle Licensing	Personnell need training and support		Total Budget R 1,588,409		Trained personnel to operate facilities	

**CORPORATE SERVICES KPI's**

National KPI	Municipality's area of focus	Senqu Municipality's Programmes	Senqu Municipality's Projects for 2009/2010
<p>Institutional Development and Transformation</p>	<p>To ensure effective Administration</p>	<p>Good Governance and Effective Administration</p>	<p>Completed and adopted Organisation Structure</p>
			<p>HR Policies- Employment and Gender Equity Plan, Recruitment and Retention Strategy, Succession Plan</p>
			<p>SDF- Workplace Skills Plan Compiled. Respond to capacity challenges and scarce skills</p>
			<p>Compile and submit skills monitoring report</p>
		<p>Disciplinary Processes known by all Staff members.</p>	<p>Quarterly Report Labour Forum in Exco</p>
<p>Good governance and Public participation</p>	<p>Ensure legislative compliance, good quality reporting, minutes and agendas. Meetings to take place as per approved schedule.</p>	<p>Management and quality control of council minutes and agendas, ensuring legislative compliance and timeous implementation of council resolutions. Council resolutions are kept in view through reporting by managers.</p>	<p>Council Meetings and Committee Meetings scheduled and operational</p>
	<p>Ensure proper management of institutional memory. Review procedure manual for manual record keeping. Implementation and monitoring of functional registry, i.e. procedures are adhered to.</p> <p>Ensure training is job specific to ensure impact on service delivery and increased performance of staff.</p> <p>Ensure timeous review of contracts and agreements.</p>	<p>Ongoing training of registry staff to ensure proper file management. Review of procedure manual and filing system.</p> <p>WSP is implemented.</p> <p>Development and capacitation in the area of contract management.</p>	

			Records and Archives- Document management System
			Ongoing Capacitation and development of Staff Management and review of all contracts and agreements.
Financial Management and Viability	Put in place stringent control measures in place to control abuse of telephone system. Ensure improvement of human resources and all areas of specialization within corporate services department.	Monthly reporting on telephone recovery and overall management.  Development of HR Strategy	Monitoring and reporting on telephone usage HR System Implementation Reporting
Service Delivery	Fully functional by-laws.	Review of by-laws. Capacitate staff in the area of by-laws.	Review of By- Laws and ensuring implementation thereof
LED (Planning and Development)			Legal compliance on land –use especially Sterkspruit.

**CORPORATE SERVICES - PROJECTS PER QUARTER**

<b>PROJECT</b>	<b>QUARTER 1</b>	<b>QUARTER II</b>	<b>QUARTER III</b>	<b>QUARTER IV</b>
Document Management System	Preparation of Terms of Reference  Invitation of Service Providers  Bid Evaluation Process	Finalisation of Bid Evaluation Processes and Implementation	Implementation	Implementation and Monitoring
Review and ratification of Organisational Structure	Inputs and consultation	Development of Organisational Structure	Finalization and council approval.	Implementation
Review HR Policies	Assessments of policies and procedures.	Bid procedures and appointment of consultants (If TAP is terminated)	Presentation and workshop on draft policies and procedures.	Approval and implementation.
Compilation of WSP.	Skills Audit Analysis	Implementation and monitoring of training and development plans in line with WSP. Reporting on implementation plan to LGSETA.	Implementation and monitoring of training programmes.	Reporting
Employment Equity	Employment Equity Policy development.	Consultations at LLF and Equity Committee. Reporting on Targets to the Equity Registry. Ongoing monitoring on implementation.	Implementation of Policy.	Ongoing implementation.
Telephone Usage Control	Develop policy on telephone usage to curb telephone abuse.	Consultation to LLF. Approval and implementation by council.	Monitoring and control	Ongoing monitoring and control.
Update of By-laws	Implementation strategy	Capacitation of staff to implement By-Laws.	Draft By-Laws, obtain public comments, advertise and gazette reviewed by-laws.	Ongoing

**COMMUNITY SERVICES KPI'S**

National KPI	Senqu Municipality's area of focus	Senqu Municipality's Programmes	Senqu Municipality's Projects for 2008/2009
Institutional Development and Transformation	Good Governance and Effective Administration	Effective good governance and Effective Administration	Waste Management
			Environmental Management Plan
			Disaster Management Plan
			Library Services
			Health Services
Good Governance and Public Participation	Addressing the Social Needs of the community	Improving public access to social services	Safety and security awareness campaigns
			Lobby of key stakeholders
			Poverty alleviation
			Crime prevention
			HIV/AIDS
	Promotion of health care		
Auditor General Report		Strategies to ensure departmental clean outcomes	
Service Delivery	Safety and Security	Disaster Management	Disaster Management Programme
	Sustainable Infrastructure Development	Infrastructure Development	Maintenance of sport fields
			Upgrading of Buildings
			Manage and Maintain Pounds
	Parks and Public Open Spaces	Provide adequate facilities to create pleasant environment	Maintenance and upgrade of sidewalks parks and open spaces
			Garden refuse disposal
			Management of cemeteries
waste Management		establishment of solid waste sites at Sterkspruit Rhodes and Rossouw, study of	



Financial Viability and Management	budget monitoring , asset management	making sure that assets are maintained and accounted for, procurement processed adhered to	inventory of assets annually, maintenance of assets
Local Economic Development (Planning and Development)	Mainstreaming of activities	Provide a greener environment by have community incentives	Waste Recycling Compost Project Development of greening projects with financial spin-offs Alternative renewable energy sources

**COMMUNITY SERVICES - PROJECTS PER QUARTER**

<b>PROJECT</b>	<b>QUARTER 1</b>	<b>QUARTER II</b>	<b>QUARTER III</b>	<b>QUARTER IV</b>
Waste Awareness Campaigns	no funds available	presentation from DEDEA for plan linked to the waste management plan	appointment of a waste management officer depending on the availability of funds	clean up campaigns linked to cleannest town competition
Purchase tip trucks & TLB	tender has been advertised	Purchasing of tip trucks and TLB	trucks and TLB acquired	bought by the third quarter
Safety and security awareness campaigns – reduction of crime				
Impact of HIV/AIDS, Poverty alleviation	Submit report from Social Needs Cluster	submit report from social needs cluster	Submit report from Social Needs Cluster	Submit report from Social Needs Cluster
Improve Public Access to Social services				
Auditor General Report Restoration of landfill site	no budget allocated. we will write letter to DEDEA to assist	report on progress from engagement with DEDEA	report	report
Auditor General Report Sterkspruit disposal sites	an EIA to be conducted service providers appointed	report on progress	report	report
Disaster Management Programme	Submit report from UKDM district disaster management forum. ¼	Submit report from UKDM district disaster management forum. ¼	Submit report from UKDM district disaster management forum. ¼	Submit report from UKDM district disaster management forum. ¼
Maintenance of sport fields	this depends on request by community as this is not entirely our function	Develop Programme	Lobby for mainstreaming and seek funding	implement on availability of funds

PROJECT	QUARTER 1	QUARTER II	QUARTER III	QUARTER IV
Upgrading buildings (Renovations -Nkululeko Hall & Fairview Hall	Cost estimates sought for the renovation of halls	Identify local contactors for renovation of Nkululeko Hall	project should be completed	complete by quarter 3
Establish Formal Cemetery (Barkly East	seek funds from Mig	progress report	progress report	progress report
Maintenance of cemeteries	Ongoing Process, Monthly reports to standing Committee	Cleaning (cut grass)	dry season no grsaa to cut	dry season
Maintenance and upgrade of sidewalks, parks and open spaces	Monthly report on cleanliness	report on progress	reports	reports
Purchase Mower	Procurement , purchase and delivery	purchased within the 1st quarter	purchased by the second quarter	purchased by the second quarter
Manage and Maintain Pounds	seek funding from MIG for Lady Grey and Barkly East	report on progress	reports on progress	reports on progress
Asset Management	maintain asset register	maintain asset register	Annual stock taking	report

**COMMUNITY SERVICES KEY STRATEGIC AND OPERATIONAL AREAS**

**PROGRAMME ONE: G BASIC SERVICE DELIVERY AND INFRASTRUCTURE DEVELOPMENT**  
**OBJECTIVE: TO ENSURE EFFECTIVE SERVICE DELIVERY**

PROJECT	CURRENT STATUS	CAPITAL BUDGET	OPERATIONAL BUDGET	REVENUE	KPI: OUTPUT	KPI: OUTCOMES
Waste Management Awareness Campaigns	Community not aware of their role in waste management and there is no adequate internal capacity to deal with waste management	nil	nil	nil	Waste Recycling  Development of greening projects Host Cleanest Street Competition Signage to solid waste sites	Increased community participation in waste issues
Safety and security awareness campaigns	Social Needs Cluster has been established	nil	nil	nil	Lobby sector departments on social needs cluster	The reduction of crime
Improve Public Access to Social services	Social Needs Cluster has been established	nil	nil	nil	Lobby sector departments on social needs cluster	Provide services effectively to the community
Sport	sports fields that require upgrading	nil	200 000	Nil	identify areas that need to be upgraded	sports facilities that have improved
Purchase tip trucks & TLB	No implements for effective waste management	R 1,8 m	R 1,8 m		Removal of waste	Improved waste management
Disaster Management Programme	district function invited to disaster management forums	nil	nil	nil	responding to disasters in collaboration with UKDM	improved risk reduction practices in the community
Maintenance of sport fields			200 000		facilities that are usable	development of sports activities
Upgrading buildings (Renovations -Nkululeko Hall & Fairview Hall)	both halls in a bad state of repair	400 000	400 000		facilities that are usable	communities is safe facilities
Installation Air-con (Bunga Hall)	no air-conditioners	nil	39 960		installation of air-cons	elimination of discomfort when using halls
Upgrading Khwezinaledi Hall	electricity needs to be upgraded air-cons installed	nil	39 960		upgrading of electricity and installed air-cons	elimination of discomfort when using halls

						/Cont.
Establish Formal Cemetery (Barkly East)	cemetery full a new one needs to be established	40 185	7 326		seek funding from MIG	new cemetery established
Maintenance of cemeteries	routine maintenance grass cutting	nil	7 326		cleaning of cemeteries	clean and orderly cemeteries
Maintenance and upgrade of sidewalks, parks and open spaces	routine maintenance grass cutting	60 000	39 960		grass cutting and clearing of debris	a clean and healthy environment
Purchase Mower	new mower required	60 000	39 960		mowing of open spaces	a clean and healthy environment
Manage and Maintain Pounds	inadequate management of pounds	23 610	12 210		impounding stray animals	safe environment
Asset Management					assets inventory in June	accountability for assets

## KEY STRATEGIC AND OPERATIONAL AREAS

**PROGRAMME ONE: S MUNICIPAL FINANCIAL VIABILITY**

**OBJECTIVE:**

PROJECT	CURRENT STATUS	CAPITAL BUDGET	OPERATIONAL BUDGET	REVENUE	KPI: OUTPUT	KPI: OUTCOMES
purchase of equipment(waste)	inadequate equipment	R1,8m	97 680	8,204,221		

**PROGRAMME THREE:**

**GOOD GOVERNANCE**

**OBJECTIVE:**

**ENSURE GOOD GOVERNANCE PRACTICES**

PROJECT	CURRENT STATUS	CAPITAL BUDGET	OPERATIONAL BUDGET	REVENUE	KPI: OUTPUT	KPI: OUTCOMES
Auditor General Report	no proper solid waste sites at Sterkspruit, Rhodes & Rossouw				Establishment of Solid Waste Site at Sterkspruit and a study needs to be undertaken for BE and LG to establish airspace	to ensure departmental clean outcomes
Asset Management	assets not properly accounted for and maintained				assets inventory in June	accountability for assets
	Community not aware of their role in waste	nil	nil	nil	Waste Recycling	

**PROGRAMME FOUR: INSTITUTIONAL MUNICIPAL TRANSFORMATIONAL. AND ORGANISATIONAL DEVELOPMENT**  
**OBJECTIVE:**

PROJECT	CURRENT STATUS	CAPITAL BUDGET	OPERATIONAL BUDGET	REVENUE	KPI: OUTPUT	KPI: OUTCOMES
standing committees	monthly standing comm				prepare agenda to council	progress tabled to council
staff meetings	monthly meetins seniors				discuss monthly progress	monitor progress in department
staff meetings	meetings with when needed				adress staff needs	effective service delivery
cluster meetings	established not fully functional					
disaster mangement meetings	invitations from district					

PROGRAMME FIVE	LOCAL ECONOMIC DEVELOPMENT					
OBJECTIVE:	STIMULATE ECONOMIC INDEPENDENCE FOR THE COMMUNITY					
PROJECT	CURRENT STATUS	CAPITAL BUDGET	OPERATIONAL BUDGET	REVENUE	KPI: OUTPUT	KPI: OUTCOMES
Waste recycling	a project in Sterkspruit	nil	nil	nil	seek funding from Buyisa e bag and development agencies	waste minimisation and led
composting project	Rhodes project	nil	nil	nil	assistance by the CSIR	environment managed
linked to garden projects	Lady Grey					



**SENQU MUNICIPALITY – INSTITUTIONAL PROJECTS/ADMINISTRATIVE**

<b>DEPARTMENT</b>	Technical Services		<b>PROJECT MANAGER</b>	TSM												
<b>PROJECT NAME:</b>	Process implementation															
<b>WARD:</b>	All															
<b>VOTE NUMBER:</b>	N/A															
<b>PROJECT STARTING DATE:</b>						01-Jul-09										
<b>PROJECT COMPLETION DATE:</b>						30-Jun-10										
<b>TOTAL APPROVED BUDGET:</b>						0										
<b>Project Objectives</b>			<b>Project Key Performance Indicators</b>													
Correct processes for all technical faults			Streamline fault reaction													
<b>Key Milestones</b>			<b>Responsible Official</b>				<b>Time Frames</b>									
							<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>
			1	2	3	1	2	3	1	2	3	1	2	3		
Staff meeting for guidelines			Manager Technical													
Corrective actions on processes			Manager Technical													
Adoption of processes			Manager Technical													
Implementation			All													
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>														<b>Source of Finance</b>	
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>			<b>Total</b>			
	1	2	3	1	2	3	1	2	3	1	2	3				
Staff meeting for guidelines	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a
Corrective actions on processes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a
Adoption of processes	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a
Implementation	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a



<b>DEPARTMENT</b>	Technical Services	<b>PROJECT MANAGER</b>	TSM
<b>PROJECT NAME:</b>	Training of Technician		
<b>WARD:</b>	All		
<b>VOTE NUMBER:</b>	N/A		
<b>PROJECT STARTING DATE:</b>			01-Jul-09
<b>PROJECT COMPLETION DATE:</b>			30-Jun-10
<b>TOTAL APPROVED BUDGET:</b>			828,750

Project Objectives		Project Key Performance Indicators														
Train a technician		Higher performance in Service Delivery														
Key Milestones	Responsible Official	Time Frames														
		1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter					
		1	2	3	1	2	3	1	2	3	1	2	3			
Obtain MIG approved BP	PMU															
Advertise & employ for candidate on contract (3 yrs)	PMU															
On site training	PMU															

Projections Per Milestone	Budget Projections in Rands												Total	Source of Finance			
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter							
	1	2	3	1	2	3	1	2	3	1	2	3					
Obtain MIG approved BP	0	0	0														
Advertise & employ for candidate on contract (3 yrs)	0	0	0														
On site training	0	0	0	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000				90,000	MIG

<b>DEPARTMENT</b>	Technical Services		<b>PROJECT MANAGER</b>		TSM											
<b>PROJECT NAME:</b>	Training of building control officers (housing unit)															
<b>WARD:</b>	All															
<b>VOTE NUMBER:</b>	N/A															
<b>PROJECT STARTING DATE:</b>						01-Jul-09										
<b>PROJECT COMPLETION DATE:</b>						30-Jun-10										
<b>TOTAL APPROVED BUDGET:</b>						0										
<b>Project Objectives</b>			<b>Project Key Performance Indicators</b>													
Train housing officials in building control			Regulation of building and land use													
<b>Key Milestones</b>			<b>Responsible Official</b>		<b>Time Frames</b>											
					<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>		
					<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>
Study NBR			Technical Manager		█			█			█					
Request Aliwal North for assistance (phase staff)			Technical Manager		█			█			█					
Practical assistance			Technical Manager		█			█			█					
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>			
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>				<b>Total</b>		
	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>				
Study NBR(Housing officials)	0	0	0	0	0	0	0	0	0	0	0	0	0			
Request Aliwal North for assistance (phase staff)	0	0	0	3,000	3,000	3,000	0	0	0	0	0	0	0	9,000 Internal funds		
Practical assistance	0	0	0	0	0	0	0	0	0	0	0	0	0			

DEPARTMENT	Technical Services		PROJECT MANAGER	TSM																
PROJECT NAME:	Technical Standing Committees																			
WARD:	All																			
VOTE NUMBER:	N/A																			
PROJECT STARTING DATE:													01-Jul-09							
PROJECT COMPLETION DATE:													30-Jun-10							
TOTAL APPROVED BUDGET:	0																			
Project Objectives							Project Key Performance Indicators													
Hold 10 Technical Standing Committees							Keep to legislation and discuss technical and housing issues													
Key Milestones							Responsible Official							Time Frames						
														1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter
							1	2	3	1	2	3	1	2	3	1	2	3		
Hold 10 meetings in the year exclusive of December and January							Technical Manager													
Projections Per Milestone	Budget Projections in Rands														Source of Finance					
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter			Total							
	1	2	3	1	2	3	1	2	3	1	2	3								
Hold 10 meetings in the year exclusive of December and January	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a			

DEPARTMENT	Technical Services		PROJECT MANAGER	TSM												
PROJECT NAME:	Reporting															
WARD:	All															
VOTE NUMBER:	N/A															
PROJECT STARTING DATE:						01-Jul-09										
PROJECT COMPLETION DATE:						30-Jun-10										
TOTAL APPROVED BUDGET:						0										
Project Objectives			Project Key Performance Indicators													
Monthly reports on SDBIP and technical departments			Address service delivery issues and challenges													
Key Milestones		Responsible Official	Time Frames													
			1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter				
			1	2	3	1	2	3	1	2	3	1	2	3		
Submit monthly SDBIP & technical reports		Technical Manager														
Projections Per Milestone	Budget Projections in Rands												Source of Finance			
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter				Total		
	1	2	3	1	2	3	1	2	3	1	2	3				
Submit monthly SDBIP & technical reports	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a

**GOVERNANCE & PUBLIC PARTICIPATION**

<b>DEPARTMENT</b>	Technical Services		<b>PROJECT MANAGER</b>	TSM														
<b>PROJECT NAME:</b>	Annual report																	
<b>WARD:</b>	All																	
<b>VOTE NUMBER:</b>	N/A																	
<b>PROJECT STARTING DATE:</b>						01-Sep-09												
<b>PROJECT COMPLETION DATE:</b>						30-Dec-09												
<b>TOTAL APPROVED BUDGET:</b>						0												
<b>Project Objectives</b>			<b>Project Key Performance Indicators</b>															
Submit annual report for 2008/2009			Legislative requirement and information dissemination															
<b>Key Milestones</b>			<b>Responsible Official</b>		<b>Time Frames</b>													
					<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>				
					<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>		
Submit annual report by December 2009			Technical Manager															
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>					
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>			<b>Total</b>					
	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>						
Submit annual report by December 2009	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0/n/a		

**LAND USE MANAGEMENT**

<b>DEPARTMENT</b>	Technical Services						<b>PROJECT MANAGER</b>	TSM									
<b>PROJECT NAME:</b>	Building Plan and town planning approvals																
<b>WARD:</b>	All																
<b>VOTE NUMBER:</b>	N/A																
<b>PROJECT STARTING DATE:</b>												01-Jul-09					
<b>PROJECT COMPLETION DATE:</b>												30-Jun-10					
<b>TOTAL APPROVED BUDGET:</b>												0					
<b>Project Objectives</b>						<b>Project Key Performance Indicators</b>											
Approval of building plans and town planning applications within 2 months						Assistance to LED											
<b>Key Milestones</b>						<b>Responsible Official</b>						<b>Time Frames</b>					
												<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>		
						1	2	3	1	2	3	1	2	3	1	2	3
Monthly reporting to Technical Standing Committee						Technical Manager											
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>				
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>				<b>Total</b>			
	1	2	3	1	2	3	1	2	3	1	2	3					
Monthly reporting to Technical Standing Committee	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	n/a	

DEPARTMENT	Technical Services	PROJECT MANAGER	TSM
PROJECT NAME:	Subdivision of informal sites in Kwezi Naledi		
WARD:	14		
VOTE NUMBER:	4150/2236		
PROJECT STARTING DATE:	01-Jul-09		
PROJECT COMPLETION DATE:	31-Oct-09		
TOTAL APPROVED BUDGET:	77,700		

<b>Project Objectives</b>	<b>Project Key Performance Indicators</b>
Subdivision of commonage in order to accommodate housing	Formalisation of sites

Key Milestones	Responsible Official	Time Frames											
		1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter		
		1	2	3	1	2	3	1	2	3	1	2	3
Service provider to get SG approval	Technical Manager												

Projections Per Milestone	Budget Projections in Rands												Total	Source of Finance			
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter							
	1	2	3	1	2	3	1	2	3	1	2	3					
Service provider to get SG approval	50,000	0	0	0	0	0	0	0	0	0	0	0	0	0	0	50,000	Internal funds

DEPARTMENT	Technical Services	PROJECT MANAGER	TSM
PROJECT NAME:	Town register: Ext 2 – Sterkspruit		
WARD:	10		
VOTE NUMBER:	4150/2236		
PROJECT STARTING DATE:	01-Sep-09		
PROJECT COMPLETION DATE:	30-Jun-10		
TOTAL APPROVED BUDGET:	77,700		

<b>Project Objectives</b>	<b>Project Key Performance Indicators</b>
Subdivision of commonage in order to accommodate housing	Ensure private ownership

Key Milestones	Responsible Official	Time Frames											
		1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter		
		1	2	3	1	2	3	1	2	3	1	2	3
Service provider to survey and make application	Housing Unit												

Projections Per Milestone	Budget Projections in Rands												Source of Finance				
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter				Total			
	1	2	3	1	2	3	1	2	3	1	2	3					
Service provider to survey and make application	0	0	0	0	0	27,000	0	0	0	0	0	0	0	0	0	27,000	Internal funds



<b>DEPARTMENT</b>	<b>Technical Services</b>						<b>PROJECT MANAGER</b>			TSM							
<b>PROJECT NAME:</b>	Transfer of title deeds – Sterkspruit/Barkly East/Lady Grey/Rossouw & Rhodes																
<b>WARD:</b>	10,14,16																
<b>VOTE NUMBER:</b>	4350/2006																
<b>PROJECT STARTING DATE:</b>												01-Jul-09					
<b>PROJECT COMPLETION DATE:</b>												30-Jun-10					
<b>TOTAL APPROVED BUDGET:</b>												420,000					
<b>Project Objectives</b>						<b>Project Key Performance Indicators</b>											
Submit 200 title deeds for Sterkspruit ,400 for Barkly East,4 for Lady Grey, 30 for Rossouw and 100						Ensure private ownership of land											
<b>Key Milestones</b>						<b>Responsible Official</b>						<b>Time Frames</b>					
												<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>		
						1	2	3	1	2	3	1	2	3	1	2	3
Provide deed of sale to service provider as completed						Housing unit											
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>				
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>				<b>Total</b>			
	1	2	3	1	2	3	1	2	3	1	2	3					
Provide deed of sale to service provider as completed	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	35,000	420,000	Internal funds			

<b>DEPARTMENT</b>	Technical Services		<b>PROJECT MANAGER</b>	TSM															
<b>PROJECT NAME:</b>	Survey of Voyizana (Ph 3)																		
<b>WARD:</b>												7							
<b>VOTE NUMBER:</b>	4350/2009																		
<b>PROJECT STARTING DATE:</b>												01-Jul-09							
<b>PROJECT COMPLETION DATE:</b>												30-Jun-10							
<b>TOTAL APPROVED BUDGET:</b>												550,000							
<b>Project Objectives</b>						<b>Project Key Performance Indicators</b>													
Survey Voyizana area						Formalisation of area													
<b>Key Milestones</b>						<b>Responsible Official</b>		<b>Time Frames</b>											
								<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>		
								<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>
Service provider to survey and submit to the SG office for registration						Housing unit													
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>						
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>			<b>Total</b>						
	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>							
Service provider to survey and submit to the SG office for registration	45,800	45,800	45,800	45,800	45,800	45,800	45,800	45,800	45,800	45,800	45,800	45,800	550,000	DoH					

<b>DEPARTMENT</b>	Technical Services		<b>PROJECT MANAGER</b>	TSM												
<b>PROJECT NAME:</b>	Sterkspruit Land Audit															
<b>WARD:</b>	10															
<b>VOTE NUMBER:</b>	4350/2008															
<b>PROJECT STARTING DATE:</b>	01-Jul-09															
<b>PROJECT COMPLETION DATE:</b>	30-Sep-10															
<b>TOTAL APPROVED BUDGET:</b>	40,000															
<b>Project Objectives</b>			<b>Project Key Performance Indicators</b>													
Audit of land encroachments in Sterkspruit			Adjustment to town planning in Sterkspruit													
<b>Key Milestones</b>			<b>Responsible Official</b>		<b>Time Frames</b>											
					<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>		
					<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>
Service provider to survey and submit a report and define way forward			Housing Unit													
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>			
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>			<b>Total</b>			
	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>				
0	0	40,000	0	0	0	0	0	0	0	0	0	40,000		Internal funds		

<b>DEPARTMENT</b>	Technical Services	<b>PROJECT MANAGER</b>	TSM
<b>PROJECT NAME:</b>	Middle Income Housing Sites		
<b>WARD:</b>	10		
<b>VOTE NUMBER:</b>			
<b>PROJECT STARTING DATE:</b>	01-Jul-09		
<b>PROJECT COMPLETION DATE:</b>	30-Jun-10		
<b>TOTAL APPROVED BUDGET:</b>			

Project Objectives							Project Key Performance Indicators												
Development of 78 middle income housing sites in Sterkspruit							Obtain a developer for middle income												
Key Milestones							Responsible Official	Time Frames											
								1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter		
								1	2	3	1	2	3	1	2	3	1	2	3
Hold meeting with WSA to discuss bulk services							Dir Technical												
Advertise for developer																			
Ongoing development of sites																			
Projections Per Milestone	Budget Projections in multiples of R1000 (xR1000)												Total	Source of Finance					
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter									
	1	2	3	1	2	3	1	2	3	1	2	3							
Hold meeting with WSA to	0	0	0	0	0	0	0	0	0	0	0	0							
Advertise for developer																			
Ongoing development of sites																			

**HOUSING**

<b>DEPARTMENT</b>	Technical Services		<b>PROJECT MANAGER</b>		TSM												
<b>PROJECT NAME:</b>	Construction of 400 houses in Hillside (Ph2)																
<b>WARD:</b>																	
<b>VOTE NUMBER:</b>	4350/2030																
<b>PROJECT STARTING DATE:</b>	01-Jul-09																
<b>PROJECT COMPLETION DATE:</b>	30-Dec-09																
<b>TOTAL APPROVED BUDGET:</b>	9,000,000																
<b>Project Objectives</b>			<b>Project Key Performance Indicators</b>														
Construction of 400 RDP houses in Hillside			Creating homes for the indigent so as to improve quality of life														
<b>Key Milestones</b>			<b>Responsible Official</b>		<b>Time Frames</b>												
					<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>			
					<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	
Construct 200 homes per quarter			Housing Unit/DoH														
Construct 200 homes per quarter																	
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>				
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>				<b>Total</b>			
	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>					
Construct 67 RDP homes/ month	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000										9,000,000	DoH

<b>DEPARTMENT</b>	Technical Services	<b>PROJECT MANAGER</b>	TSM
<b>PROJECT NAME:</b>	Construction of 150 houses in Herschel		
<b>WARD:</b>			
<b>VOTE NUMBER:</b>	4350/2029		
<b>PROJECT STARTING DATE:</b>			01-Jul-09
<b>PROJECT COMPLETION DATE:</b>			30-Jun-10
<b>TOTAL APPROVED BUDGET:</b>			2,500,000

Project Objectives		Project Key Performance Indicators														
Construction of 150 RDP houses in Hillside		Creating homes for the indigent so as to improve quality of life														
Key Milestones	Responsible Official	Time Frames														
		1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter					
		1	2	3	1	2	3	1	2	3	1	2	3			
Complete existing land audit	Housing unit/DoH															
Apply to DoH for top up funding																
Appoint service provider																
Construct 25 houses per month																

Projections Per Milestone	Budget Projections in Rands												Total	Source of Finance			
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter							
	1	2	3	1	2	3	1	2	3	1	2	3					
Complete existing land audit	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	2,500,000	DoH
Apply to DoH for top up funding	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0		
Appoint service provider	0	0	0	0	0	0											
Construct 25 houses per month	0	0	0	0	0	0	417,000	417,000	417,000	417,000	417,000	417,000					

<b>DEPARTMENT</b>	Technical Services	<b>PROJECT MANAGER</b>	TSM
<b>PROJECT NAME:</b>	Application for 100 sites in Rhodes		
<b>WARD:</b>			16
<b>VOTE NUMBER:</b>			
<b>PROJECT STARTING DATE:</b>			01-Jul-09
<b>PROJECT COMPLETION DATE:</b>			30-Jun-10
<b>TOTAL APPROVED BUDGET:</b>			0

Project Objectives		Project Key Performance Indicators														
Submit a funding application for a further 100 sites in Rhodes		Formalisation and town planning for 100 sites in Rhodes for a future housing project														
Key Milestones	Responsible Official	Time Frames														
		1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter					
		1	2	3	1	2	3	1	2	3	1	2	3			
Submit a funding application to DoH	Housing Unit															
Appoint service provider																
Survey sites and advertise for objections																
Submit to SG for approval																

Projections Per Milestone	Budget Projections in Rands												Total	Source of Finance	
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter					
	1	2	3	1	2	3	1	2	3	1	2	3			
Submit a funding application to DoH	0	0	0	0	0	0	0	0	0	0	0	0	0	Dependent on application	DoH
Appoint service provider	0	0	0	0	0	0	0	0	0	0	0	0	0		
Survey sites and advertise for objections	0	0	0	0	0	0									
Submit to SG for approval	0	0	0	0	0	0	0	0	0	0	0	0	0		

<b>DEPARTMENT</b>	Technical Services		<b>PROJECT MANAGER</b>	TSM											
<b>PROJECT NAME:</b>	Review Housing Sector Plan														
<b>WARD:</b>	All														
<b>VOTE NUMBER:</b>															
<b>PROJECT STARTING DATE:</b>	01-Jul-09														
<b>PROJECT COMPLETION DATE:</b>	31-Mar-10														
<b>TOTAL APPROVED BUDGET:</b>	0														
<b>Project Objectives</b>			<b>Project Key Performance Indicators</b>												
Submit a funding application to DoH for funding to establish a housing sector plan			Alignment of future housing projects to community needs												
<b>Key Milestones</b>	<b>Responsible Official</b>	<b>Time Frames</b>													
		<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>				
		<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>		
Submit a funding application to DoH	Housing unit														
Appoint service provider															
Visit Ward and report to council															
Council approval and submit to DoH															
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>		
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>				<b>Total</b>	
	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>			
Submit a funding application to DoH	0	0	0	0	0	0	0	0	0	0	0	0	0	Dependent on application	DoH
Appoint service provider	0	0	0	0	0	0	0	0	0	0	0	0	0		
Visit Ward and report to council	0	0	0	0	0	0	0	0	0	0	0	0	0		
Council approval and submit to DoH	0	0	0	0	0	0	0	0	0	0	0	0	0		



**FINANCIAL VIABILITY**

<b>DEPARTMENT</b>	Technical Services		<b>PROJECT MANAGER</b>	TSM										
<b>PROJECT NAME:</b>	Address Audit General report issues													
<b>WARD:</b>	All													
<b>VOTE NUMBER:</b>														
<b>PROJECT STARTING DATE:</b>	01-Jul-09													
<b>PROJECT COMPLETION DATE:</b>	33 June 2010													
<b>TOTAL APPROVED BUDGET:</b>	0													
<b>Project Objectives</b>			<b>Project Key Performance Indicators</b>											
Implement projects to address audit issues			To assist to obtain an unqualified audit report											
<b>Key Milestones</b>		<b>Responsible Official</b>	<b>Time Frames</b>											
			<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>		
			<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>
Identify issues on report and obtain loan funding from DBSA for electricity		TSM												
Draw up asset strategy for department														
Workshop and delegate asset control														
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>													<b>Source of Finance</b>
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>			<b>Total</b>	
	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>		
Identify issues on report & obtain loan funding from DBSA for electricity	0	0	0	0	0	0	0	0	0	0	0	0		
Draw up asset strategy for department	0	0	0	0	0	0								
Workshop & delegate asset control	0	0	0	0	0	0	0	0	0	0	0	0		

<b>DEPARTMENT</b>	Technical Services		<b>PROJECT MANAGER</b>		TSM											
<b>PROJECT NAME:</b>	Capital MTEF Plan															
<b>WARD:</b>	All															
<b>VOTE NUMBER:</b>																
<b>PROJECT STARTING DATE:</b>	01-Jan-10															
<b>PROJECT COMPLETION DATE:</b>	30 June 2010															
<b>TOTAL APPROVED BUDGET:</b>	0															
<b>Project Objectives</b>			<b>Project Key Performance Indicators</b>													
Draw up a capital infrastructure plan for the next MTEF period			Alignment of council priorities for sustainable infrastructure													
<b>Key Milestones</b>			<b>Responsible Official</b>		<b>Time Frames</b>											
					<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>		
					<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>
Identify community needs with the Mayor after outreach			PMU													
Prioritise projects with the Mayor																
Ensure projects are on the IDP																
Ensure service providers for project implementation are appointed before start of new financial year																
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>			
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>				<b>Total</b>		
<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>					
Identify community needs with the Mayor after outreach	0	0	0	0	0	0	0	0	0	0	0	0	0			
Prioritise projects with the Mayor	0	0	0	0	0	0	0	0	0	0	0	0	0			
Ensure projects are on the IDP	0	0	0	0	0	0	0	0	0	0	0	0	0			
Ensure service providers appointed before start of new financial year	0	0	0	0	0	0	0	0	0	0	0	0	0			

**LOCAL ECONOMIC DEVELOPMENT**

<b>DEPARTMENT</b>	<b>Technical Services</b>						<b>PROJECT MANAGER</b>			TSM							
<b>PROJECT NAME:</b>	Senqu Plastics Industry																
<b>WARD:</b>	14																
<b>VOTE NUMBER:</b>	1200/2034																
<b>PROJECT STARTING DATE:</b>	01-Jul-09																
<b>PROJECT COMPLETION DATE:</b>	30 June 2010																
<b>TOTAL APPROVED BUDGET:</b>	1,000,000																
<b>Project Objectives</b>						<b>Project Key Performance Indicators</b>											
Creation of a sustainable industry within Senqu						Creation of sustainable jobs in order to reduce employment											
<b>Key Milestones</b>						<b>Responsible Official</b>						<b>Time Frames</b>					
												<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>		
						1	2	3	1	2	3	1	2	3	1	2	3
Continuous fund sourcing						Technical Manager											
Ongoing technical and administrative support																	
Ongoing on site training																	
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>				
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>			<b>Total</b>				
	1	2	3	1	2	3	1	2	3	1	2	3					
Continuous fund sourcing	83,300	83,300	83,300	83,300	83,300	83,300	83,300	83,300	83,300	83,300	83,300	83,300	1,000,000	DEDEA			
Ongoing technical and administrative support																	
Ongoing on site training																	

<b>DEPARTMENT</b>	Technical Services		<b>PROJECT MANAGER</b>		TSM											
<b>PROJECT NAME:</b>	NDGP (2016 Vision)															
<b>WARD:</b>	14 & 10															
<b>VOTE NUMBER:</b>	2011 (line item No)															
<b>PROJECT STARTING DATE:</b>	01-Jul-09															
<b>PROJECT COMPLETION DATE:</b>	30 June 2010															
<b>TOTAL APPROVED BUDGET:</b>	2,000,000															
<b>Project Objectives</b>			<b>Project Key Performance Indicators</b>													
Future planning for sustainability within communities and minor infrastructure implementation			Future planning focused mainly on Sterkspruit													
<b>Key Milestones</b>	<b>Responsible Official</b>	<b>Time Frames</b>														
		<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>					
		<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>			
Expediate report from service providers and Council presentation			Technical Manager													
Design & tender for minor infrastructure in Lady Grey, including greening.																
Movement of funds from capital grant to technical assistance grant																
Detailed planning for Sterkspruit and address of the land constraint issue																
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>			
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>				<b>Total</b>		
	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>				
Expediate report from SPs & Cncl presentation																
Des. & tender for minor infrast. in Lady Grey, incl. greening.																
Movement of funds from capital grant to technical assistance grant																
Detailed planning for Sterkspruit & address of land constraint issue			166,667	166,667	166,667	166,667	166,667	166,667	166,667	166,667	166,667	166,667	166,667	166,667	2,000,000	National Treasury

DEPARTMENT	Technical Services						PROJECT MANAGER			TSM							
PROJECT NAME:	EPWP																
WARD:	All																
VOTE NUMBER:																	
PROJECT STARTING DATE:	01-Jul-09																
PROJECT COMPLETION DATE:	30 June 2010																
TOTAL APPROVED BUDGET:																	
Project Objectives						Project Key Performance Indicators											
Participation in the EPWP						Generation of employment and possible income generation											
Key Milestones						Responsible Official						Time Frames					
												1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter		
						1	2	3	1	2	3	1	2	3	1	2	3
Ensure ongoing participation in the EPWP						PMU											
Projections Per Milestone	Budget Projections in Rands												Source of Finance				
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter				Total			
	1	2	3	1	2	3	1	2	3	1	2	3					
Ensure ongoing participation in the EPWP	0	0	0	0	0	0	0	0	0	0	0	0					

**ELECTRICITY INFRASTRUCTURE**

<b>DEPARTMENT</b>	Technical Services		<b>PROJECT MANAGER</b>	TSM											
<b>PROJECT NAME:</b>	Upgrade Of Metering System														
<b>WARD:</b>	10,14,15														
<b>VOTE NUMBER:</b>	4700 / 4103														
<b>PROJECT STARTING DATE:</b>	01-Jul-09														
<b>PROJECT COMPLETION DATE:</b>	31-Dec-10														
<b>TOTAL APPROVED BUDGET:</b>	5 000 000														
<b>Project Objectives</b>			<b>Project Key Performance Indicators</b>												
Replace Meters And Service Connections			Reduce Electrical Losses & financial viability												
Network Upgrading			Reduce Electrical Losses & financial viability												
<b>Key Milestones</b>			<b>Time Frames</b>												
<b>Responsible Official</b>			<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>			
			<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	
DBSA Loan			Manager Technical												
Purchases Of Material And Service Level Agreement			Electrical Sup												
Installation Of Meter And Service Connections			Electrical Sup												
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>		
	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>				<b>Total</b>	
	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>		5,000,000	
Purchases Of Material				5,000,000										DBSA	

DEPARTMENT	Technical Services						PROJECT MANAGER			TSM							
PROJECT NAME:	Electrical O&M																
WARD:	10,14,15																
VOTE NUMBER:												4700					
PROJECT STARTING DATE:												01-Jul-09					
PROJECT COMPLETION DATE:	30 June , 2009																
TOTAL APPROVED BUDGET:												16,644,235					
Project Objectives						Project Key Performance Indicators											
Electrical O&M						To Ensure Electrical Network Reliability And Sustainability											
Key Milestones						Responsible Official						Time Frames					
												1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter		
						1	2	3	1	2	3	1	2	3	1	2	3
Electrical M&O						Elect Sup.											
Projections Per Milestone	Budget Projections in Rands												Source of				
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter				Total			
	1	2	3	1	2	3	1	2	3	1	2	3		16,644,235	Senqu LM		
Electrical M&O	1,387,020	1,387,020	1,387,020	1,387,020	1,387,020	1,387,020	1,387,020	1,387,020	1,387,020	1,387,020	1,387,020	1,387,020					

DEPARTMENT	Technical Services	PROJECT MANAGER	TSM
PROJECT NAME:	Street lights O&M		
WARD:	10,14,15		
VOTE NUMBER:	4701		
PROJECT STARTING DATE:	01-Jul-09		
PROJECT COMPLETION DATE:	30 June , 2009		
TOTAL APPROVED BUDGET:	679,320		

Project Objectives		Project Key Performance Indicators											
Street Light O&M		To Ensure Reliability & Sustainability Of Public Lighting for public safety											
Key Milestones	Responsible Official	Time Frames											
		1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter		
		1	2	3	1	2	3	1	2	3	1	2	3
Street Light M&O	Elect Sup.												

Projections Per Milestone	Budget Projections in Rands												Source of	
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter				Total
	1	2	3	1	2	3	1	2	3	1	2	3		
Electrical M&O	58,110	58,110	58,110	58,110	58,110	58,110	58,110	58,110	58,110	58,110	58,110	58,110	679,320	Senqu LM



**ROAD, PAVEMENTS, BRIDGES AND STORMWATER**

<b>DEPARTMENT</b>	Technical Services	<b>PROJECT MANAGER</b>	TSM
<b>PROJECT NAME:</b>	Paving Barkly East		
<b>WARD:</b>	15		
<b>VOTE NUMBER:</b>	4600/4162		
<b>PROJECT STARTING DATE:</b>	01-Jul-09		
<b>PROJECT COMPLETION DATE:</b>	Jun-10		
<b>TOTAL APPROVED BUDGET:</b>	1,250,000		

Project Objectives				Project Key Performance Indicators													
Construction of paving in Barkly East				Providing adequate storm water control and safe walk ways.													
Key Milestones				Responsible Official	Time Frames												
					1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter			
					1	2	3	1	2	3	1	2	3	1	2	3	
Appoint Consulting Engineers				PMU Manager													
Design and Documentation				PMU Manager													
Appoint Contractor				PMU Manager													
Construction				PMU Manager													
Projections Per Milestone	Budget Projections in multiples of R1000 (xR1000)												Source of Finance				
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter				Total			
	1	2	3	1	2	3	1	2	3	1	2	3					
Design and Documentation		120	8													200	MIG
Construction																1050	MIG

<b>DEPARTMENT</b>	<b>Technical Services</b>	<b>PROJECT MANAGER</b>	TSM
<b>PROJECT NAME:</b>	Surfaced Roads and lines stormwater in Barkly East , Lady Grey and Sterkspruit		
<b>WARD:</b>	15,14 and 8		
<b>VOTE NUMBER:</b>	4600/4110		
<b>PROJECT STARTING DATE:</b>	01-Jul-09		
<b>PROJECT COMPLETION DATE:</b>	Jun-10		
<b>TOTAL APPROVED BUDGET:</b>	R19,000,000		

Project Objectives				Project Key Performance Indicators												
Provision of permanent surfacing of Roads				Reducing of maintenance costs and providing all weather driving conditions thereby ensuring public safety												
<b>Key Milestones</b>				<b>Responsible Official</b>	<b>Time Frames</b>											
					<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>		
					<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>3</b>
Appoint Consulting Engineers				PMU Manager												
Design and Documentation				PMU Manager												
Appoint Contractor				PMU Manager												
Construction				PMU Manager												

Projections Per Milestone	Budget Projections in multiples of R1000 (xR1000)												Source of Finance			
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter				Total		
	1	2	3	1	2	3	1	2	3	1	2	3				
Design and Documentation		500	50	50	50	50	50		50	50		50			1000	Capital Replacement Reserve
Construction				800	2150	2150	2150		2150	2150		2150			18000	

<b>DEPARTMENT</b>	<b>Technical Services</b>	<b>PROJECT MANAGER</b>	TSM
<b>PROJECT NAME:</b>	Construction of access roads in wards, 1,2 & 3		
<b>WARD:</b>	1,2,3		
<b>VOTE NUMBER:</b>	4600/4108		
<b>PROJECT STARTING DATE:</b>	01-Jul-09		
<b>PROJECT COMPLETION DATE:</b>	Jun-10		
<b>TOTAL APPROVED BUDGET:</b>	R5,000,000		

Project Objectives				Project Key Performance Indicators																				
Construct gravel access roads with relevant storm water drainage				Providing accessible roads to rural villages for communities to reach services																				
Key Milestones				Responsible Official	Time Frames																			
					1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter										
					1	2	3	1	2	3	1	2	3	1	2	3								
Appoint Consulting Engineers				PMU Manager																				
Design and Documentation				PMU Manager																				
Appoint Contractor				PMU Manager																				
Construction				PMU Manager																				
Projections Per Milestone	Budget Projections in multiples of R1000 (xR1000)													Total	Source of Finance									
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter														
	1	2	3	1	2	3	1	2	3	1	2	3												
Design and Documentation	320	36	36	36	36	36	36	36	36	36	36	36	716	MIG										
Construction			428	428	428	428	428	428	428	428	428	428	4280	MIG										

DEPARTMENT	Technical Services	PROJECT MANAGER	TSM
PROJECT NAME:	Construction of access roads in wards 7,8,9 & 12		
WARD:	7,8,9 & 12		
VOTE NUMBER:	4600/4159		
PROJECT STARTING DATE:	01-Jul-09		
PROJECT COMPLETION DATE:	Jun-10		
TOTAL APPROVED BUDGET:	R5,700,000		

TOTAL APPROVED BUDGET:		Project Key Performance Indicators														
Construct gravel access roads with relevant storm water drainage		Providing accessible roads to rural villages in order for communities to reach services														
Key Milestones	Responsible Official	Time Frames														
		1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter					
		1	2	3	1	2	3	1	2	3	1	2	3			
Appoint Consulting Engineers	PMU Manager															
Design and Documentation	PMU Manager															
Appoint Contractor	PMU Manager															
Construction	PMU Manager															
Projections Per Milestone	Budget Projections in multiples of R1000 (xR1000)													Source of Finance		
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter			Total			
	1	2	3	1	2	3	1	2	3	1	2	3				
Design and Documentation	320	49	49	49	49	49	49	49	49	49	49	57	867	MIG		
Construction			500	481	481	481	481	481	481	481	481	481	4833	MIG		

<b>DEPARTMENT</b>	Technical Services	<b>PROJECT MANAGER</b>	TSM
<b>PROJECT NAME:</b>	Stormwater in Kwezi Naledi		
<b>WARD:</b>	14		
<b>VOTE NUMBER:</b>	4551/4107		
<b>PROJECT STARTING DATE:</b>	01-Jul-09		
<b>PROJECT COMPLETION DATE:</b>	Jun-10		
<b>TOTAL APPROVED BUDGET:</b>	R5,000,000		

Project Objectives				Project Key Performance Indicators												
Construct streets with concrete channels and related storm water pipes				Prevent flooding of low income houses												
Key Milestones				Responsible Official	Time Frames											
					1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter		
					1	2	3	1	2	3	1	2	3	1	2	3
Appoint Consulting Engineers				PMU Manager												
Design and Documentation				PMU Manager												
Appoint Contractor				PMU Manager												
Construction				PMU Manager												

Projections Per Milestone	Budget Projections in multiples of R1000 (xR1000)												Total	Source of Finance		
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter						
	1	2	3	1	2	3	1	2	3	1	2	3				
Design and Documentation			200			71.5			71.5			71.5			414.5	Equitable Share
Construction					510	570	570		570	570		570			4500	Equitable Share

<b>DEPARTMENT</b>	<b>Technical Services</b>	<b>PROJECT MANAGER</b>	TSM
<b>PROJECT NAME:</b>	Construction and Maintenance on Roads and Stormwater		
<b>WARD:</b>	4,5,6,10,11,11		
<b>VOTE NUMBER:</b>	4600		
<b>PROJECT STARTING DATE:</b>	01-Jul-09		
<b>PROJECT COMPLETION DATE:</b>	Jun-10		
<b>TOTAL APPROVED BUDGET:</b>	R4,087,927		

Project Objectives						Project Key Performance Indicators												
To Construction and Maintenance of roads						To ensure reliability and sustainability of roads and community access to services												
Key Milestones						Responsible Official	Time Frames											
							1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter		
							1	2	3	1	2	3	1	2	3	1	2	3
Ongoing Construction and Maintenance of roads						Roads Superintendent												
Projections Per Milestone			Budget Projections in Rands										Source of Finance					
1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter			Total						
1	2	3	1	2	3	1	2	3	1	2	3							
Ongoing Construction and Maintenance of roads	371630	371630	371630	371630	371630	371630	371630	371630	371630	371630	185815	185812	4,087,927	Internal funding				

<b>DEPARTMENT</b>	Technical Services	<b>PROJECT MANAGER</b>	TSM
<b>PROJECT NAME:</b>	Purchases of LDV and BUS		
<b>WARD:</b>	ALL		
<b>VOTE NUMBER:</b>	4600/4105		
<b>PROJECT STARTING DATE:</b>	01-Jul-09		
<b>PROJECT COMPLETION DATE:</b>	Jun-10		
<b>TOTAL APPROVED BUDGET:</b>	R500,000		

Project Objectives	Project Key Performance Indicators
Purchase LDV and BUS	Transport officials to Site in order for roads construction and maintenance to take place.

Key Milestones	Responsible Official	Time Frames														
		1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter					
		1	2	3	1	2	3	1	2	3	1	2	3			
Supply Chain	Roads Superintendant															
Purchase vehicles																

Projections Per Milestone	Budget Projections in Rands													Total	Source of Finance		
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter							
	1	2	3	1	2	3	1	2	3	1	2	3					
Supply Chain																500 000	Internal funds
Purchase vehicles			500,000														

<b>DEPARTMENT</b>	<b>Technical Services</b>		
<b>PROJECT NAME:</b>	Purchase of Stormwater .... And material		
<b>WARD:</b>	All		
<b>VOTE NUMBER:</b>	4551/3211		
<b>PROJECT STARTING DATE:</b>			
<b>PROJECT COMPLETION DATE:</b>	31 June 2010		
<b>TOTAL APPROVED BUDGET:</b>	555 000		

Project Objectives				Project Key Performance Indicators												
Purchase Storm Water pipes and Material				To Ensure Efficient Storm Water Control and public safety												
Key Milestones				Responsible Official	Time Frames											
					1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter		
					1	2	3	1	2	3	1	2	3	1	2	3
Ongoing on an on need basis				Roads Superintendant												
Projections Per Milestone	Budget Projections in Rands												Source of Finance			
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter				Total		
	1	2	3	1	2	3	1	2	3	1	2	3				
Ongoing on an on need basis	4000	4000		82 000	4 000	76 000	5 000	6 000	73 000	5 000	4 000	73 000	555 000	Internal funds		



**BULK WATER SUPPLY, WATER TREATMENT & RETICULATION**

<b>DEPARTMENT</b>	Technical Services		
<b>PROJECT NAME:</b>	Water O & M		
<b>WARD:</b>	10,14,15, and 16		
<b>VOTE NUMBER:</b>			
<b>PROJECT STARTING DATE:</b>			
<b>PROJECT COMPLETION DATE:</b>			
<b>TOTAL APPROVED BUDGET:</b>			

Project Objectives		Project Key Performance Indicators															
Continuous maintenance and operation of all aspects of water supply		To ensure a continuous supply of potable water to the community															
Key Milestones	Responsible Official	Time Frames															
		1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter						
		1	2	3	1	2	3	1	2	3	1	2	3				
Ongoing maintenance and repair work	WSA officer																
Continuous water treatment	WSA officer																
Projections Per Milestone In R ,000s	Budget Projections in Rands												Source of Finance				
	1 <sup>st</sup> Quarter			2 <sup>nd</sup> Quarter			3 <sup>rd</sup> Quarter			4 <sup>th</sup> Quarter				Total			
	1	2	3	1	2	3	1	2	3	1	2	3					
Ongoing maintenance and																	WSA
Continuous water treatment	550	550	550	550	550	550	550	550	550	550	550	550	550	550	550	6,595,619	WSA

**SEWERAGE DISPOSAL AND RETICULATION**

<b>DEPARTMENT</b>	Technical Services						<b>PROJECT MANAGER</b>			TSM							
<b>PROJECT NAME:</b>	Sewerage O & M																
<b>WARD:</b>	10,14, 15 & 16																
<b>VOTE NUMBER:</b>												4550					
<b>PROJECT STARTING DATE:</b>												01-Jul-09					
<b>PROJECT COMPLETION</b>												30-Jun-10					
<b>TOTAL APPROVED BUDGET:</b>												7,152,501					
<b>Project Objectives</b>						<b>Project Key Performance Indicators</b>											
Removal and disposal of human waste						Prevention of illness and public safety											
<b>Key Milestones</b>						<b>Responsible Official</b>						<b>Time Frames</b>					
												<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>		
						1	2	3	1	2	3	1	2	3	1	2	3
Continuous removal of sewerage						WSA Officer											
Continuous disposal of sewerage																	
<b>Projections Per Milestone</b>	<b>Budget Projections in Rands</b>												<b>Source of Finance</b>				
<b>R ,000s</b>	<b>1<sup>st</sup> Quarter</b>			<b>2<sup>nd</sup> Quarter</b>			<b>3<sup>rd</sup> Quarter</b>			<b>4<sup>th</sup> Quarter</b>			<b>Total</b>				
	1	2	3	1	2	3	1	2	3	1	2	3					
Continuous removal of sewerage	594	594	594	594	594	594	594	594	594	594	594	594	7,128,735	WSA			
Continuous disposal of sewerage																	

## **8. CONCLUSION**

This Service Delivery and Budget Implementation Plan will be implemented by the Senqu Local Municipality during the 2009/2010 financial year. Its implementation will be reviewed against Quarterly Plans during Quarterly Evaluation sessions followed by an Annual Evaluation at the end of the financial year. This Annual Evaluation will indicate to what extent